



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: September 9, 2014
Board Meeting Date: September 30, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Reyna Farrales, Deputy County Manager
Iliana Rodriguez, Director, Human Services Agency

Subject: Cooperative Agreement with California Department of Transportation
(Caltrans)

RECOMMENDATION:

Adopt a Resolution authorizing:

- A) The County Manager or his designee to execute the Cooperative Agreement between the County and Caltrans accepting \$2,408,881.09 in state funds for the provision of transitional employment opportunities through an agreement with JobTrain, Inc. for the term October 1, 2014 through September 30, 2016.
- B) The Human Services Agency Director or her designee to accept additional allocated funds from Caltrans not to exceed \$3,000,000 and execute subsequent amendments to the agreement with JobTrain to add additional funds as allocated by Caltrans during the term of the Agreement.

BACKGROUND:

On August 5, 2014, the Board accepted Resolution 073332 authorizing the County to receive State funds from Caltrans in the amount of \$2,287,425, and enter into an agreement with JobTrain to administer a "Work Crew Program" for incarcerated individuals who are in a re-entry program for high risk offenders in the County jail. HSA submitted Resolution 073332 to your Board prior to learning the actual funding amount in order to have the agreement in place for the beginning of the contract period, September 1st. HSA subsequently learned that the state funds awarded to the County exceed the amount set forth in Resolution 073332 and Caltrans requires a new resolution specifying the increased amount, notwithstanding the fact that Resolution 073332 included a provision permitting HSA's Director or her designee to accept additional allocated funds. The Resolution accompanying this Board memorandum will replace Resolution 073332 and addresses the concerns raised by Caltrans after that resolution was approved. The funding is for the period October 1, 2014 through

September 30, 2016. Participants in the program provided assistance to Caltrans with roadside maintenance thereby obtaining work experience, reducing recidivism and moving toward self-sufficiency.

DISCUSSION:

On August 28, 2014, Caltrans submitted its Cooperative Agreement to the County, which was signed and returned for the start of the program, originally anticipated to be September 1, 2014. Upon receipt of the signed Cooperative Agreement, Caltrans requested a new Resolution with various changes, as described above. The Board is requested to approve this Resolution which specifies the amount of state funds that will be received by the County based on new information from Caltrans. County Counsel has reviewed and approved the Cooperative Agreement as to form.

This Resolution and the Agreement with Job Train contribute to the Shared Vision 2025 outcomes of a Healthy, Safe and Prosperous Community by ensuring that employment exists for the formerly incarcerated to support successful transition from jail to the community, thereby reducing recidivism and increasing self-sufficiency. Through this contract, 60% of participants are expected to successfully complete 120 days of transitional employment and work readiness skills training.

PERFORMANCE MEASURE(S):

| Measure | FY 2014-15 Projected | FY 2015-16 Projected |
|--|----------------------|----------------------|
| Percentage of clients successfully completing 120 days of employment | 60% | 60% |

FISCAL IMPACT:

The Agreement term is October 1, 2014 through September 30, 2016. The maximum amount is \$2,408,881.09 with \$121,456 set aside to cover the County's administrative costs. These funds will be included as final budget changes to the Human Services Agency FY 2014-15 Budget and will be included in the FY 2015-16 Recommended Budget. There is no Net County Cost.