



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 2, 2014
Board Meeting Date: August 5, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreement with Self Help for the Elderly

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Self Help for the Elderly to provide congregate nutrition, home-delivered meals, information and assistance services, and Health Insurance Counseling and Advocacy Programs, for the term of July 1, 2014, through June 30, 2015, in an amount not to exceed \$491,982.

BACKGROUND:

On April 8, 2014, your Board, as the Area Agency on Aging (AAA), approved the AAA FY 2014-15 Update to the Area Plan for Older Adults and Adults with Disabilities (Plan). This Plan provides a profile of the County's senior population, identifies activities to improve and expand existing services, as well as to develop new programs designed to address the current countywide needs, and recommends services to be funded with San Mateo County's Older Americans Act (OAA) funding allocations.

In November 2012, Aging and Adult Services (AAS) issued a Request for Proposals (RFP) to provide services to older adults and adults with disabilities for the term July 1, 2013, through June 30, 2015. Self Help for the Elderly was selected by the RFP Evaluation Committee to provide congregate nutrition, home-delivered meals, supplemental home-delivered meals, information and assistance services, and Health Insurance Counseling and Advocacy Program (HICAP) services, for the aforementioned term.

DISCUSSION:

Self Help for the Elderly will provide congregate nutrition services at the San Mateo Center at Central Park to individuals 60 years and older. Self Help for the Elderly's nutrition services will target those in economic and social need, with particular attention to low-income minority individuals, older individuals with limited English proficiency, and

older individuals residing in rural areas. In addition, Self Help for the Elderly will provide home-delivered meals, information and assistance, and HICAP services to individuals 60 years and older. Finally, Self Help for the Elderly will provide home delivered meals to individuals under 60 through a County-sponsored program.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance or memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement with Self Help for the Elderly contributes to the Shared Vision 2025 outcome of a Healthy Community by providing congregate nutrition, home-delivered meals, information and assistance, and HICAP services to older adults and adults with disabilities. Through these and other community-based services funded by OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreement is July 1, 2014, through June 30, 2015, in an amount not to exceed \$491,982. Of this amount, \$433,822 is funded through OAA funding and \$3,816 is funded from the Meals on Wheels Trust Fund. The remaining \$54,344 is the Net County Cost. Payment provisions for these services are essentially the same as the prior contract. Funds for these services are included in the AAS FY 2014-15 Adopted Budget.