



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** June 24, 2014  
**Board Meeting Date:** August 5, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Iliana Rodriguez, Director, Human Services Agency

**Subject:** Amendment to the Agreement with InnVision Shelter Network for Homeless Outreach Team

**RECOMMENDATION:**

Adopt a Resolution authorizing an amendment to the agreement with InnVision Shelter Network to continue to provide Outreach and Case Management Services, increasing the amount by \$82,400 to \$623,600.

**BACKGROUND:**

On June 7, 2011, via Resolution Number 071456, the Board approved an Agreement with InnVision Shelter Network to provide Outreach and Case Management Services.

On January 7, 2014, via Resolution Number 072970, the Board approved an amendment to the Agreement to add additional Outreach Services and extend the Agreement term.

On March 19, 2014, via Resolution Number 072915, the Director of the Human Services Agency amended the Agreement to add the 2014 Cost of Living Adjustment (COLA).

This third amendment will increase the Agreement amount by \$82,400 for FY 2014-15 for the Homeless Outreach Team (HOT) South to provide for a 1.5 FTE Outreach Manager.

The collaborative HOT team consists of local stakeholders, including City and County Department Staff, the Police Departments, local nonprofits, and local business. These diverse stakeholders work together to steer outreach and housing efforts, targeting the most long-term and costly to serve homeless individuals with the largest numbers of hospitalization and police contacts. A unique feature of the HOT model is that the target population is identified by the Police Department, Department of Health, and Behavioral Health and Recovery Services.

**DISCUSSION:**

The HOT staff is expected to serve a combined total of 100 homeless individuals in Case Management Services and successfully transition 45 of the 100 homeless individuals to permanent housing solutions for FY 2013-2015. The HOT expansion was implemented through an Amendment to the Agreement with InnVision Shelter Network (IVSN) and planned in conjunction with local jurisdictions. The Human Services Agency has contracted with IVSN for HOT services for the past three years.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the amendment and Resolution as to form, Risk Management has approved the Contractors' insurance and the Contract Compliance Committee approved a 3-Year Waiver Request.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing case management and other services to homeless individuals of San Mateo County. It is anticipated that 100 chronically homeless individuals will be either connected to permanent housing or/and receive Case Management Services for the term of this Amendment.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Homeless individuals on HOT list who successfully transition to permanent housing solutions (including reunification with family members).	18	45 (Cumulative)
Homeless individuals on HOT list successfully engaged in HOT Case Management (meeting at least once per week with a case manager).	82	100 (Cumulative)

**FISCAL IMPACT:**

The term of the Agreement remains the same, July 1, 2011 through June 30, 2015. This third amendment adds \$82,400, for FY 2014-2015, for a total obligation of \$623,600. The \$82,400 is funded 100% by Net County Cost. Appropriations have been included in the FY 2014-2015 Recommended Budget.