



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** June 27, 2014  
**Board Meeting Date:** August 5, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
SaraT L. Mayer, Director, Public Health, Policy and Planning

**Subject:** Agreement with Mental Health Association of San Mateo County

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Mental Health Association of San Mateo County to provide HIV/AIDS housing and related services for the term of July 1, 2014 through June 30, 2015, in an amount not to exceed \$609,347.

**BACKGROUND:**

The San Mateo County STD/HIV Program (SM SH) has received funding from the federal Housing Opportunities for Persons with AIDS Program (HOPWA) to provide housing services to San Mateo County residents affected by HIV/AIDS. For the past 18 years, SM SH has contracted with the Mental Health Association of San Mateo County (MHA) to provide housing and housing-related services to SM SH clients.

**DISCUSSION:**

Under this agreement, MHA will provide housing and shelter, subsidy, and placement assistance services. MHA also will administer the Emergency Financial Assistance Fund (EAF), which provides limited funding for items associated with acquiring and maintaining housing such as: utility payments, minor home repairs, and emergency rental assistance. A request for proposals to provide HIV/AIDS housing services and administer the EAF was released in February 2013. The independent review committee selected MHA to provide these services.

The Health System also requests that your Board authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. Contractor meets insurance certification requirements.

The contractor has assured compliance with the County's Contractor Employee Jury Services Ordinance as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. This agreement is on the Continuing Resolution.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Healthy Community by providing housing services, benefit counseling and case management to individuals affected by HIV/AIDS. It is anticipated that these services will enable 91% of clients receiving housing assistance services to maintain or improve their quality of life.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Percentage of clients who reported that receiving housing assistance services helped them maintain or improve their quality of life.	90%	91%

**FISCAL IMPACT:**

The term of the agreement is July 1, 2014 through June 30, 2015. The amount of the agreement is not to exceed \$609,347 for the contract term. Funds are included in the Public Health, Policy and Planning FY 2014-15 Recommended Budget. There is no Net County Cost, since this agreement is fully funded by HOPWA funds. The payment provisions and levels of service in this contract are essentially the same as the prior contract.