

# MINUTES

**Board Members**

Dave Pine

Carole Groom

Don Horsley

Warren Slocum

Adrienne J. Tissier

**County Manager/  
Clerk of the Board**  
John L. Maltbie

**County Counsel**  
John C. Beiers

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Meeting was called to order at 9:05 a.m.

**TUESDAY, JULY 15, 2014**

## PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** Supervisors Pine, Groom, Horsley, Slocum, Tissier

**Absent:** None

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

### Speakers recognized by the President:

Martin Fox, Belmont

Therese M. Dyer, Pacifica

Roger Medler, Pacifica

Dr. Mary Larenas, Commission on Aging

This item is reserved for persons wishing to address the Board on any County-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) County Manager's Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board President.

## ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

**Motion:** Tissier / **Second:** Slocum

**Ayes:** Supervisors Pine, Groom, Horsley, Slocum, Tissier

**Noes:** None

(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.)

## **PRESENTATIONS AND AWARDS**

1. Poetry reading by Caroline Goodwin, San Mateo County Poet Laureate (Supervisor Warren Slocum)

### **Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors

Caroline Goodwin, Poet Laureate

Martin Fox (remarks combined in oral communications)

2. Presentation of a proclamation **(3577)** designating July 13th through 19th, 2014 as Probation Services Week (Supervisor Dave Pine)

### **Speakers recognized by the President:**

Supervisor Dave Pine, Board of Supervisors

Deputy Chief Larry Silver, Probation

Supervisor Don Horsley, Board of Supervisors

Martin Fox, Belmont

**Motion: Pine / Second: Slocum**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

3. Presentation of a proclamation **(3578)** designating August 3, 2014 as Tour de Peninsula Day (Supervisor Carole Groom)

### **Speakers recognized by the President:**

Supervisor Carole Groom, Board of Supervisors

Julia Bott, San Mateo County Parks Foundation

Supervisor Pine, Board of Supervisors

**Motion: Pine / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

## **MATTERS SET FOR SPECIFIED TIME**

Times listed under this section are approximate. The Board makes every effort to adhere to the times listed, but in some cases, because of unexpected presentations, items may not be heard precisely at the time scheduled. In no case will any item be heard before the scheduled time.

4. 9:00 a.m.

Acting as the Governing Board of the ten County Sewer/Sanitation Districts:

- A) An Ordinance **(04710)** to amend Section 4.32.020 of Chapter 4.32 of Title 4, of the San Mateo County Ordinance Code, setting the FY 2014-15 sewer service rates at the

same level as the FY 2013-14 rates for the Burlingame Hills Sewer Maintenance District and the Crystal Springs County Sanitation District previously introduced on June 3, 2014 and waiver of reading the Ordinance in its entirety; and

B) A Resolution **(073265)**:

- 1) Authorizing the imposition of sewer service charges for FY 2014-15;
- 2) Directing the filing of the FY 2014-15 Sewer Service Charges Report for the ten County Sewer/Sanitation Districts with the County Controller; and
- 3) Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry or computation errors

A) Report and recommendation

B) Open public hearing

C) Close public hearing

**Motion: Horsley/ Second: Groom**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

D) Adopt ordinance

**Motion: Tissier / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

E) Approve resolution

**Motion: Tissier / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

**Speakers recognized by the President:**

Ann Stillman, Public Works

Therese M. Dyer, Pacifica

5. 9:15 a.m.

Acting as the Governing Board of the County Service Area No. 8 (North Fair Oaks), conduct a public hearing, and after conducting the public hearing, adopt a Resolution **(073266)**:

- A) Adopting the FY 2014-15 Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8;
  - B) Directing the Director of Public Works to file the FY 2014-15 Garbage and Recyclables Collection Service Charges Report with the County Controller; and
  - C) Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry or computation errors
- 1) Report and recommendation
  - 2) Open public hearing
  - 3) Close public hearing

**Motion: Tissier / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

- 4) Approve resolution

**Motion: Tissier / Second: Slocum**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

**Speakers recognized by the President:**

Ann Stillman, Public Works  
 Supervisor Don Horsley, Board of Supervisors

6. 9:30 a.m.

**Resolution (073267):**

- A) Conduct a public hearing under the Tax Equity and Fiscal Responsibility Act regarding the issuance by the California Municipal Finance Authority of a tax exempt loan in an amount not to exceed \$10,000,000 for the purpose of financing and refinancing the acquisition, construction, improvement, and equipping of various educational and administrative facilities located on the Woodside Priory School's main campus at 302 Portola Road, Portola Valley, California, 94028; and
- B) Adopt a Resolution approving the issuance by California Municipal Finance Authority of a tax exempt loan to the Benedictine Fathers of the Priory, Inc., dba Woodside Priory School, in an aggregate principal amount not to exceed \$10,000,000 for the purpose of financing and refinancing the acquisition, construction, improvement, and equipping of certain educational and administrative facilities

- 1) Report and recommendation
- 2) Open public hearing
- 3) Close public hearing

**Motion: Horsley / Second: Tissier**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

- 4) Approve resolution

**Motion: Horsley / Second: Groom**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

**Speakers recognized by the President:**

John Beiers, County Counsel

7. 1:30 p.m. Meeting resumed at 1:34 p.m.

Public hearing to consider an appeal of the Planning Commission's approval of a Use Permit to allow operation of Toddle, LLC, a 24-child preschool/day care center, and certify the Initial Study/Mitigated Negative Declaration

- A) Report and recommendation
- B) Open public hearing
- C) Close public hearing

**Motion: Tissier / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

- D) Approve or deny appeal

**Motion to approve appeal: Tissier / Second: Pine**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**  
**Noes: None**

**Speakers recognized by the President:**

Steve Monowitz, Planning and Building  
Heather Hopkins, Applicant  
President Dave Pine, Board of Supervisors  
Supervisor Don Horsley, Board of Supervisors  
Supervisor Adrienne Tissier, Board of Supervisors  
Supervisor Carole Groom, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
Courtney Charney, Atherton  
Robert Most, Menlo Park  
Timi Most, Menlo Park  
Laura Krane, Atherton  
Nirmala Dillman, Child Care Partnership Council of San Mateo  
Sarah Kinahan, Child Care Partnership Council of San Mateo  
Emily Walling, Menlo Park  
Deborah Baker, Menlo Park  
Michael Agnich, Menlo Park  
Lisa Sweeney, Menlo Park  
Kristen Anderson, Redwood City  
Krista Merlino, Menlo Park  
Peter MacDonald, Menlo Park  
Cuiyan Dui, Menlo Park  
Lori Perica, Menlo Park  
Danielle Chritchley, Menlo Park  
Kathy Schoendorf, Menlo Park  
Amy Robe, Menlo Park  
Joann Jester, Menlo Park  
Eric Jester, Menlo Park  
Molly Drewes, Menlo Park  
Stacia Weisenfluh, Menlo Park  
Ken Kornberg, Menlo Park  
Emily Robinson, Menlo Park  
Carol Thomsen, Menlo Park  
Lena Chane, Menlo Park  
Ashley Riley, Menlo Park  
Elaine MacDonald, Menlo Park  
Sara Maas, Atherton  
Adam Dankberg, Kimley-Horne (Double check this)  
Tracy Hogan, Portola Valley  
Sherwin Chen, Menlo Park  
Laura Hale, Menlo Park  
Henry Riggs, Menlo Park  
Julia Anderson, Atherton  
Allyson Penner, Menlo Park  
Tamara Russel, Menlo Park  
Michelle Roeding, Menlo Park  
Kelli Agnich, Menlo Park (called but did not speak)

## **REGULAR AGENDA**

## **DIRECTOR'S REPORTS**

### **8. Environmentally Conscious and Livable Communities**

- A) Department of Parks - Marlene Finley, Director

**Speakers recognized by the President:**

Marlene Finley, Department of Parks  
President Dave Pine, Board of Supervisors  
Supervisor Don Horsley, Board of Supervisors  
Supervisor Carole Groom, Board of Supervisors  
Supervisor Adrienne Tissier, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
Eduardo Castillo, Management Analyst, Parks

- B) Planning and Building Department - Steve Monowitz, Acting Director

**Speakers recognized by the President:**

Steve Monowitz, Planning and Building  
Supervisor Adrienne Tissier, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
Peggy Jensen, Deputy County Manager  
Supervisor Carole Groom, Board of Supervisors  
Supervisor Don Horsley, Board of Supervisors  
President Dave Pine, Board of Supervisors

- C) Agricultural Commissioner / Sealer - Fred Crowder, Director

**Speakers recognized by the President:**

Fred Crowder, Agricultural Commissioner / Sealer  
Supervisor Don Horsley, Board of Supervisors  
Supervisor Carole Groom, Board of Supervisors  
President Dave Pine, Board of Supervisors

## **BOARD OF SUPERVISORS**

### **9. Board Members' Reports**

**Supervisor Warren Slocum participated with Supervisor Dave Pine in a tour of the inland water ways in Redwood City and was provided a new environmental perspective and the beauty of the inland waterways as well as the marshes. He also participated in a walking tour of Middlefield Road with the Press. He and Kevin Mullen will be co-hosting the Connect 14 event; a technology and social media event held at Facebook on September 24, 2014. One of the topics will be on the WI-FI availability around the county and the gaps that exists. Supervisor Slocum provides fond memories of the late Ira Ruskin and recalls some of his contributions.**

**President Dave Pine, in addition to the tour of the inland water ways, visited the Kaiser**

**Cancer Facility in South San Francisco. He was impressed by the state of the art technology; and noted that it was one of the most used radiation centers in the country.**

**Supervisor Groom reminded everyone that it is still not too late to register for the Tour de Peninsula Bike Ride to be held on August 3, 2014 starting at Coyote Point.**

## **CONSENT AGENDA**

All items on the consent agenda are approved by one action unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

10. Approve the minutes for the meeting of July 1, 2014

## **ASSESSOR-COUNTY CLERK-RECORDER**

11. Resolution **(073268)** authorizing an amendment to the agreement with SouthTech Systems, Inc. for a software system upgrade for the term of August 1, 2014 through February 28, 2015, in an amount not to exceed \$225,000

## **BOARD OF SUPERVISORS**

12. Recommendation for the appointments of David Nuestro, Suzette Lin, Ramiro Maldonado, Vincent Merola and Caroline McHenry all representing the Community At-Large to the Commission on Disabilities, terms ending June 30, 2017 (Supervisor Groom)
13. Recommendation for reappointment of Helen Lo and Scott Sinor to the Commission on Disabilities representing Community At-Large, terms ending June 30, 2017 (Supervisor Dave Pine)
14. Recommendation for the reappointment of Dr. Elden M. Schuller to the Emergency Medical Care Committee representing Emergency Physician, term ending March 31, 2016 (Supervisor Dave Pine)
15. Recommendation for the reappointment of Karen Chew representing District 4, to the San Mateo County Arts Commission, term ending January 5, 2017 (Supervisor Warren Slocum)
16. Ratification of a resolution **(3579)** honoring Self-Help for the Elderly in celebration of the 48th Anniversary of the Longevity Gala (Supervisor Carole Groom)

## **CONTROLLER**

17. Resolution **(073269)** authorizing an agreement with Chouinard & Myhre, Inc. to provide on-call programming services for the term of July 16, 2014 through June 30, 2017, in an amount not to exceed \$193,440

## **COUNTY COUNSEL**

18. Resolution **(073270)** authorizing an amendment to the agreement with Keker & Van Nest, LLP, extending the term through September 30, 2014 and increasing amount by \$50,000 to \$250,000
19. Adoption of an ordinance **(04708)** amending the Master Salary Ordinance to reflect the addition of one Deputy County Counsel I position, previously introduced July 1, 2014 and waiver of reading the ordinance in its entirety

## **COUNTY MANAGER**

20. Resolution **(073271)** authorizing an amendment to the agreement with Working Partnerships USA to coordinate and align technical assistance projects in support of the Alliance for Language Learners' Integration, Education and Success, Department of Labor grant, increasing the amount by \$180,276 to \$260,276
21. Resolution **(073272)** authorizing a permit agreement with Pacific Gas and Electric Company for the use of approximately two acres of vacant land at the County's Tower Road complex in unincorporated San Mateo, for an initial term of August 1, 2014 through March 31, 2015, with one option to extend for an additional six months, at an initial monthly fee of \$21,655.75
22. Resolution **(073273)** authorizing the County Manager to execute an amendment to the agreement with Political Solutions, LLC, increasing the amount by \$19,000 to \$152,333
23. Resolution **(073274)** directing the County Manager or his designee to vote in favor of the formation of the Downtown Redwood City Community Benefit Improvement District

## **GOVERNING BOARDS**

24. Acting as the Governing Board of the San Mateo County Flood Control District, adopt a Resolution **(073275)**:
  - A) Adopting the FY 2014-15 Water Pollution Control Service Charges Report for Flood Control Zone One Countywide;
  - B) Directing staff to file the report with the County Controller; and
  - C) Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry or computation errors
25. Acting as the Governing Board of the San Mateo County Flood Control District, adopt a Resolution **(073276)**:
  - A) Adopting the FY 2014-15 Water Pollution Control Service Charges Report for Flood Control Zone Two - City of Pacifica;
  - B) Directing staff to file the report with the County Controller; and

- C) Authorizing the Director of Public Works to refund any overcharges resulting from data, data entry or computation errors

- 26. Acting as the Governing Board of Commissioners of the Housing Authority of the County of San Mateo, adopt a Resolution **(073277)** authorizing the Executive Director of the Housing Authority to execute all documents required by the U.S. Department of Housing and Urban Development to certify an amendment to the FY 2015 Moving to Work Annual Plan to implement new flat rents for El Camino Village

## HEALTH SYSTEM

- 27. Resolution **(073278)** authorizing an agreement with Ellis & Ellis Sign Systems to provide fabrication and installation of indoor wayfinding signage for the term of August 1, 2014 through July 31, 2015, in an amount not to exceed \$227,000
- 28. Resolution **(073279)** authorizing an agreement with Jefferson Union High School District c/o Daly City Youth Health Center for mental health services, outpatient mental health services, and the High School Behavioral Health Career Pathways Project for the term of July 1, 2014 through June 30, 2015, in an amount not to exceed \$133,150
- 29. Resolution **(073280)** authorizing an agreement with the YMCA of San Francisco, doing business as YMCA Youth Services Bureau of Pacifica, YMCA Youth Services Bureau of San Francisco, and YMCA Youth Services Bureau of San Mateo for Juvenile Sexual Responsibility Program services and outpatient mental health services for the term of July 1, 2014 through June 30, 2015, in an amount not to exceed \$396,568
- 30. Resolution **(073281)** authorizing an amendment to the grant agreement with First 5 San Mateo County to support the Prenatal to Three Initiative, extending the term through June 30, 2015 and increasing the amount by \$1,188,208, in an amount not to exceed \$3,507,861
- 31. Resolution **(073282)** authorizing an amendment to the agreement with Provencio Advisory Services, Inc. to provide financial advisory services, extending the term through June 30, 2015, and increasing the amount by \$100,000 to an amount not to exceed \$200,000
- 32. Resolution **(073283)** authorizing an amendment to the agreement with the San Mateo Health Commission, doing business as Health Plan of San Mateo, for services to Medi-Cal members for the term of July 1, 2012 through December 31, 2015, funded through Intergovernmental Transfers
- 33. Resolution **(073284)** authorizing an amendment to the agreement with ScriptPro USA, Inc. to provide a Robotic Prescription Dispensing System at San Mateo Medical Center, extending the term through June 30, 2015, and increasing the amount by \$40,000 to an amount not to exceed \$290,200
- 34. Resolution **(073285)** designating Correctional Health Services as the entity to act on behalf of County inmates with applications for health insurance affordability programs

## HOUSING

35. Resolution **(073286)** authorizing the Director of the Department of Housing to execute an agreement with Willow Housing LP to provide funding for development of the Willow Housing rental housing project on the Veteran's Administration Campus in Menlo Park for the term of August 1, 2014, through July 31, 2018, in an amount not to exceed \$1,775,000, and to decrease said agreement by up to \$600,000 if and when Willow Housing LP receives substitute funding from the Veteran's Administration
36. Resolution **(073287)** authorizing the Director of the Department of Housing to execute an agreement with MP - CanDo University Avenue Senior Housing LLC., to provide funding for development of the University Avenue Senior Housing project in East Palo Alto for the term of August 1, 2014 through July 31, 2018, in an amount not to exceed \$300,000, and an amendment to said agreement in the amount of up to \$300,000, if and when Willow Housing LP receives substitute funding from the VA for the Willow Housing project
37. Resolution **(073288)** authorizing the Director of the Department of Housing to execute an agreement with Menlo Gateway Inc. to provide funding for development of the Gateway Apartments redevelopment project in Menlo Park for the term of August 1, 2014, through July 31, 2018, in an amount not to exceed \$400,000, and to amend said agreement increasing the amount by up to \$300,000, if and when Willow Housing LP receives substitute funding from the VA for the Willow Housing project

## **HUMAN RESOURCES**

38. Report recommending the denial of claims (Non-culpable)
39. Adoption of an ordinance **(04709)** adopting the Master Salary Ordinance for FY 2014-2015, previously introduced July 1, 2014 and waiver of reading the ordinance in its entirety

## **HUMAN SERVICES AGENCY**

40. Resolution **(073289)** authorizing:
  - A) Acceptance of an amendment to a revenue agreement from the State Department of Community Services and Development, in the amount of \$188,628; and
  - B) An amendment to the agreement with Samaritan House to continue to act as the service coordinator for the Community Services Block Grant Administration, increasing the amount by \$60,650 to \$791,985

## **INFORMATION SERVICES**

41. Resolution **(073290)** authorizing an agreement with Okta, Inc. for identity management and directory consolidation subscription services for the term of July 21, 2014, through July 20, 2017, in an amount not to exceed \$833,300

## **PUBLIC WORKS**

42. Resolution **(073291)** authorizing agreements with Team-Solar, Inc., for the term of July 15, 2014 through December 31, 2015, in an amount not to exceed \$3,977,042, and SolarCity Corporation, for the term of July 15, 2014 through March 31, 2015, in amount not to exceed \$1,134,112, to design, furnish, and install solar photovoltaic systems
43. Resolution **(073292)** authorizing agreements with three on-call Hazardous Materials Assessment and Consulting firms: TRC Environmental Engineering and Consulting, SCA Environmental, Inc., and Vista Environmental Consulting, to provide hazardous materials assessments on various County facilities construction projects, on an as needed basis for the term of July 15, 2014 through July 14, 2017, for an amount not to exceed \$500,000 per agreement, or \$1,500,000 in aggregate
44. Resolution **(073293)** authorizing:
- A) The President of the Board to execute an agreement with Pacific Coast Trane Service Company for the County Office Building Two Energy Management and Control System Upgrade, in the amount of \$299,800; and
  - B) The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$29,980, or approximately 10% of the agreement amount
45. Resolution **(073294)** authorizing:
- A) The President of the Board to execute an agreement with Half Moon Bay Grading & Paving, Inc., for the Road Improvements on Portions of Del Mar, Madrone and San Ramon Avenues in the Seal Cove/Moss Beach Area Project, in the amount of \$358,812; and
  - B) The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$35,881, or approximately 10% of the agreement amount
46. Resolution **(073295)** authorizing:
- A) The President of the Board to execute an agreement with Half Moon Bay Grading & Paving, Inc., for the reconstruction of San Benito Avenue from Oak Drive to the End, and installation of valley gutters on Fair Oaks Avenue between 12th and 14th Avenues – North Fair Oaks Area, in the amount of \$671,388.40; and
  - B) The Director of Public Works to:
    - 1) Execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$67,139, or approximately 10% of the agreement amount; and
    - 2) File a Notice of Exemption for a California Environmental Quality Act Categorical

## Exemption

### SHERIFF

47. Resolution **(073296)** authorizing the Sheriff or the Sheriff's designee to:
- A) Submit a grant application to the California Governor's Office of Emergency Services through the U.S. Department of Homeland Security for administration of the grant award to enhance the capabilities of local first responders, in an amount not to exceed \$3,000,000; and
  - B) Execute on behalf of the County of San Mateo all necessary applications, contracts, agreements, amendments, payment requests, and grant assurances for the purposes of securing and spending funds that may be awarded pursuant to this grant application, and implementing and carrying out the purpose specified in the grant application
48. Resolution **(073297)** authorizing the San Mateo County Director of Emergency Services or the Supervising District Coordinator to submit a grant application to the Governor's Office of Emergency Services for administration of the FY 2014 Emergency Management Performance Grant Program in the amount of \$280,596
49. Resolution **(073298)** authorizing the County Purchasing Agent to purchase a Microwave Downlink System from Hangar One Avionics, in an amount not to exceed \$144,374

**The meeting adjourned at 11:16 p.m. in memory of Ira Ruskin and Mary Cohen.**