



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** April 28, 2014  
**Board Meeting Date:** August 5, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
Susan Ehrlich, MD, MPP, Chief Executive Officer

**Subject:** Agreement with Kenton Fong, MD

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Kenton Fong, MD to provide specialty plastic surgery services for the term of September 1, 2014 through August 31, 2015, in an amount not to exceed \$160,000.

**BACKGROUND:**

Plastic surgery services are provided under the general direction of the Chief of Surgery of San Mateo Medical Center (SMMC). Such care includes professional plastic surgery services, specifically in the area of non-cosmetic post-traumatic, post-cancer, and hand reconstructive care. Dr. Kenton Fong has been providing plastic surgery services at SMMC since March 2013.

**DISCUSSION:**

Dr. Fong will continue to provide plastic surgery clinic and operative services on an as-needed basis, scheduled in advance and in writing, in consultation with the SMMC Chief of Surgery. He will also provide Emergency Department call coverage.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The contractor meets insurance certification requirements.

SMMC is also asking the Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) for each agreement and/or modify the contract

term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing non-cosmetic plastic surgery services for SMMC patients. It is anticipated that 100% of all surgery services provided will adhere to the infection control standards as defined by the Joint Commission, Title XXII of the California Code of Regulations, and all other applicable standards, thus reducing the risk of healthcare-associated infections.

**PERFORMANCE MEASURE(S):**

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Adherence to infection control standards as defined by Joint Commission, Title XXII, and other applicable standards	100%	100%

**FISCAL IMPACT:**

The term of the agreement is September 1, 2014 through August 31, 2015. The amount of the agreement is not to exceed \$160,000 for the one-year term. Funds in the amount of \$133,333 are included in the SMMC FY 2014-15 Recommended Budget. Funds in the amount of \$26,667 will be included in the SMMC FY 2015-16 Recommended Budget. The payment provisions and levels of service in this contract are different from the previous contract because Dr. Fong is providing more clinics in response to increased patient demand. As a result, this contract amount represents a 33% increase compared to the previous contract.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not meet the full costs of care are covered by the County's General Fund contribution to SMMC, and are within the existing annual appropriation.