



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Probation



**Date:** May 21, 2014  
**Board Meeting Date:** August 5, 2014  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** John T. Keene, Chief Probation Officer

**Subject:** Revenue Agreement with San Mateo County Superintendent of Schools

**RECOMMENDATION:**

Adopt a Resolution authorizing a Revenue Agreement with the San Mateo County Superintendent of Schools to provide staffing support to Community Schools for the term of July 1, 2014 through June 30, 2015 in an amount not to exceed \$300,000.

**BACKGROUND:**

For many years, the Probation Department has provided Group Supervisors to the Office of Education's Community Schools to maintain order and manage behavioral issues. In 2007, Probation and the Superintendent of Schools signed a Memorandum of Understanding that each agency would provide 50% of the cost of the staff. In fiscal year 2009-10, the agencies entered into a Revenue Agreement (#070538) that held that 100% of the cost of four Group Supervisors would be borne by the Office of Education. In following years, the agencies entered into Revenue Agreements #071170 for fiscal year 2010-11, #071754 for fiscal year 2011-12, and #072202 for fiscal year 2012-13. For fiscal year 2013-14 the agencies entered into Revenue Agreement #072632 which reduced the staffing level to two Group Supervisors, one extra-help, and backfill positions due to the closure of two sites.

**DISCUSSION:**

For FY 2014-15, the Office of Education will continue to provide for the total cost of salaries and benefits for the two Group Supervisors, plus cost of one extra-help and backfill positions.

The term of the agreement is July 1, 2014 through June 30, 2015. The agreement and Resolution have been reviewed and approved by County Counsel.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of Safe Neighborhoods by ensuring that youth are safe in school and have an optimum environment for learning.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2013-14 Actual</b>	<b>FY 2014-15 Projected</b>
Percent of classroom disruptions in which Group Supervisors intervene to maintain classroom safety	100%	100%

**FISCAL IMPACT:**

The term of the Agreement is July 1, 2014 through June 30, 2015. This Revenue Agreement shall reimburse the Probation Department \$300,000 for salaries and benefits for two Group Supervisors, plus one extra-help and backfill positions at Community Schools. These funds have been included in the tentatively Adopted Budget for FY 2014-15.