



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: June 12, 2014
Board Meeting Date: July 15, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Iliana Rodriguez, Director, Human Services Agency

Subject: Amendments for Community Services and Development Block Grant Funds and Samaritan House

RECOMMENDATION:

Adopt a Resolution authorizing:

- A) Acceptance of an amendment to a revenue agreement from the State Department of Community Services and Development, in the amount of \$188,628; and
- B) An amendment to the agreement with Samaritan House to continue to act as the service coordinator for the Community Services Block Grant Administration, increasing the amount by \$60,650 to \$791,985.

BACKGROUND:

On January 28, 2014, via Resolution Number 072994, the Board accepted a revenue Agreement from the State Department of Community Services and Development (CSD) in the amount of \$128,584, and authorized the Director of the Human Services Agency or the Director's designee to execute amendments in an amount up to \$400,000.

On May 12, 2014, the Director executed an Amendment (14F-3040) in the amount of \$104,273, for a total revenue Agreement amount of \$232,857.

On April 21, 2014, CSD sent a Second Amendment to the revenue Agreement (14F-3040 - 2) reflecting an increase of \$188,628, which makes the total amount of the revenue Agreement \$421,485, which exceeds the amount of the Director's authorization.

Of the total grant amount of \$421,485, the County will receive \$14,500 in administrative fees. Samaritan House will receive \$60,650 from this grant extension and the rest of the funds have been allotted to Samaritan House through the original Agreement.

DISCUSSION:

This Amendment will accept the second amendment from CSD and authorize an amendment to the Agreement with Samaritan House to continue acting as the Services Coordinator for the grant administration and to collaborate with the other Core Service Agencies to provide Community Services Block Grant (CSBG) Services.

The contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Amendment to the Agreement and Resolution as to form. Risk Management has approved the contractors' insurance.

Approval of this Amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing Emergency Assistance for up to 420 residents of San Mateo County's vulnerable population, including senior citizens and clients with special needs. It is anticipated that 88% of the 420 clients served will remain stable or increase self-sufficiency for up to 3 months or longer.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Estimate	FY 2014-15 Target
Percentage of participants receiving CSBG assistance who remain stable or increase self-sufficiency for 3 months or longer.	88%	88%
Number of participants projected to receive emergency assistance.	420	420

FISCAL IMPACT:

The second amendment to the revenue Agreement from the State Department of Community Services and Development is in the amount of \$188,628, which is included in the FY 2013-14 Adopted Budget and will be included in the FY 2014-15 Recommended Budget. The revenue will fund the Amendment with Samaritan House. There is no Net County Cost.

The term of the Agreement with Samaritan House remains the same, January 1, 2014 through December 31, 2014. The amendment adds \$60,650 for a total obligation of \$791,985, which is funded through the Community Services Block Grant awarded by the State Department of Community Services and Development. Funding for the Amendment is included in the FY 2013-2014 Adopted Budget, and will be included in the FY 2014-2015 Recommended Budget. There is no Net County Cost.