



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: June 11, 2014

Board Meeting Date: July 15, 2014

Special Notice / Hearing: Complied with Notice
Requirements / **Public
Hearing Required**

Vote Required: Majority

To: Honorable Board of Supervisors

From: James C. Porter, Director of Public Works

Subject: Adoption of the FY 2014-15 Garbage and Recyclables Collection Service
Charges Report in County Service Area No. 8 (North Fair Oaks)

RECOMMENDATION:

Acting as the Governing Board of the County Service Area No. 8 (North Fair Oaks),
conduct a public hearing, and after conducting the public hearing, adopt a Resolution:

- A) Adopting the FY 2014-15 Garbage and Recyclables Collection Service Charges
Report for County Service Area No. 8;
- B) Directing the Director of Public Works to file the FY 2014-15 Garbage and
Recyclables Collection Service Charges Report with the County Controller; and
- C) Authorizing the Director of Public Works to refund any overcharges resulting from
data, data entry or computation errors.

BACKGROUND:

On October 20, 2009, your Board adopted Resolution No. 070423 which approved a
franchise agreement with Recology San Mateo County (Recology) to provide services
for the collection of recyclable materials, organic materials, and solid waste to County
Service Area No. 8 (CSA-8), and the remainder of the unincorporated South Bayside
Waste Management Authority Service Area (Burlingame to Menlo Park) for a term of
January 1, 2011 through December 31, 2020.

On December 10, 2013, acting as the Governing Board of CSA-8, your Board adopted
Resolution No. 072906 setting the garbage and recyclables collection rates for CSA-8,
effective January 1, 2014.

On June 3, 2014, acting as the Governing Board of CSA-8, your Board adopted
Resolution No. 073207 setting July 15, 2014 at 9:00 a.m. as the time and place for a

public hearing to consider the adoption of the “Garbage and Recyclables Collection Service Charges Report for County Service Area No. 8 (North Fair Oaks) for Fiscal Year 2014-15” (Charges Report).

DISCUSSION:

The County generates the revenue to pay Recology for service to residential dwellings in CSA-8 by charging fees based on pick-up units for each affected parcel that meets the criteria outlined in County Ordinance Code 4.04.220. These fees are defined and adopted each fiscal year in the Charges Report for County Service Area No. 8 and placed on the tax roll. Commercial and industrial customers that do not have the minimum charges placed on the County tax roll and customers receiving additional services pursuant to the franchise agreement are billed directly by Recology.

The County Ordinance Code requires your Board to hold a public hearing to consider public testimony prior to adopting the Charges Report. The individual user charges contained in the Charges Report were calculated in accordance with the rates adopted by your Board and County Ordinance Code Section 4.04.220. Occasionally, data, data entry, computation, or other errors occur during the annual updating and preparation of the Charges Report. The proposed Resolution authorizes the Director of Public Works to refund during the fiscal year any overcharges resulting from any such errors in the Report. Recology is responsible for correcting any customer billing errors for the customers they bill directly.

The purpose of the public hearing is to allow your Board to hear and consider all objections or protests to the Charges Report. After the close of the public hearing, your Board will adopt, revise, change, reduce or modify any charge or overrule any and all objections if any, to the Charges Report, and direct the adoption of the Charges Report.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Collaborative Community by engaging residents in the process of adopting the Charges Report and levying the fees on the tax roll in order to provide for continued garbage and recycling collection services in CSA-8.

FISCAL IMPACT:

Adoption of the Charges Report and its electronic filing with the Controller will result in the user charges contained therein being placed on the tax roll. Staff time involved in preparing the FY 2014-15 Charges Report, administrative documents, and public advertisement of the hearing is part of the administrative cost associated with managing the Garbage Collection and Recycling services in CSA-8 and is financed with CSA-8 funds. Additionally, a \$1.35 per parcel charge will be levied by the Controller based on the Controller’s rates schedule approved by your Board for the costs associated with levying the charges on the tax bill.