



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: May 28, 2014
Board Meeting Date: June 17, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Nicole Pollack, Director, Workforce and Economic Development

Subject: Agreement with Work2Future

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Work2Future to deliver partner and steering committee services in support of the ALLIES program for the term of June 18, 2014 through June 30, 2015, in the amount of \$158,049.

BACKGROUND:

In July, 2012, San Mateo County Workforce Investment Board (SMCWIB) and other workforce partners including Work2future and NOVA, were awarded funds in the amount of \$2.5M to deliver the Alliance for Language Learners' Integration, Education, and Success (ALLIES) grant program. SMCWIB is the overall ALLIES grant oversight and fiscal agent. The ALLIES grant program administrator will work with partners to support pilot programs and innovative approaches that addresses a dual problem:

- The need for English language instruction for working age immigrants in San Mateo and Santa Clara counties to connect them to skill building/training opportunities with the goal of employment.
- The need for a decentralized delivery system that maximizes collective efficiency through common goals and measurement systems, and coordinated infrastructure to meet the needs of 20,000 adult English language learners annually.

SMCWIB, as the ALLIES grant oversight entity, will create partnerships and collaborate with Work2Future and NOVA to effectively manage daily activities, coordinate the ALLIES Steering Committee and consortium members, and direct the overall execution of the ALLIES grant.

DISCUSSION:

Work2Future will assist with The ALLIES program grant's core purpose to support a systematic and coordinated strategy across San Mateo and Santa Clara Counties. That will be achieved by creating and supporting best-practice community-wide alliances to accelerate immigrants' success in education, jobs and a career. Work2Future is named in the grant as one of the local workforce entities that will assist with research and implementation of the steering committee that allocates funding for a number of stakeholder groups—community colleges, adult schools, community-based organizations and Workforce Investment Boards to help accomplish.

The Workforce and Economic Development Division requests your Board to authorize the Director of Workforce and Economic Development, as a designee for the County Manager's Office to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

County Counsel has reviewed and approved the Agreement and Resolution as to form and Risk Management has approved the Contractor's insurance.

Approval of the Agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by providing English language instruction for working age immigrants in San Mateo and Santa Clara counties that will impact work readiness, and career-technical training to high-need regional career pathways through a structured and coordinated multi-sector network.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2014-15 Projected
Percentage of participants who received English as a Second Language course and completed a vocational training and/or received an industry-recognized credential.	n/a	40%

FISCAL IMPACT:

The amount of this agreement is \$158,049 and the contract term is June 18, 2014 through June 30, 2015. This amount will be fully funded through the federally funded ALLIES Grant. Funding is included in the County Management, Workforce and Economic Development FY 2014-2015 Adopted Budget. There is no Net County Cost.