



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Information Services



Date: May 2, 2014
Board Meeting Date: June 17, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jon Walton, CIO/Director Information Services Department

Subject: Amendment No. 4 to the Agreement with Carrier Corporation

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with Carrier Corporation for semi-annual maintenance and repair services on Heating/ Ventilation/ Air Conditioning systems, extending the term through June 30, 2016, and increasing the amount by \$157,488 to an amount not to exceed \$235,363.

BACKGROUND:

Carrier Corporation is the current provider of Heating, Ventilation and Air Conditioning (HVAC) maintenance and repair services at fourteen radio sites in San Mateo County. In 2013, based upon the performance of the work at the radio sites, the Information Services Department (ISD) consolidated all HVAC maintenance and repair work for data centers, Information Technology (IT) server and data rooms, as well as the existing radio sites, under the Carrier Corporation. This reduced the cost of maintaining separate contracts for the disparate services and obtained a uniform level of quality for the services performed.

DISCUSSION:

ISD would like to extend the contract with Carrier Corporation for HVAC maintenance and repair services for another year, as the company has established a record of high quality repair and maintenance on a number of aging systems. It would cost the County more and increase the risk of uncertain service quality to acclimate a new vendor to the aging systems.

County Counsel has reviewed and approved the amendment and Resolution as to form.

ISD requests that your Board authorize the Chief Information Officer or his/her designee that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than

\$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

Such an authorization would reduce the administrative burden required to authorize lower value amendments thus saving valuable County resources.

This agreement supports the Shared Vision 2025 outcomes for a Collaborative Community by ensuring radio and data room locations are serviced and kept operational so systems housed in those locations are available to provide services to residents.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Availability of Core Services	99.7%	99.7%

FISCAL IMPACT:

The total not to exceed amount of the agreement is \$235,363, including this \$157,488 amendment. Funding for these services is incorporated in ISD's core charges and in departmental operational budgets. Expenditures are included in ISD's Adopted Fiscal Year 2013-14 budget and will be included in future year's budgets.