



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Parks



Date: May 14, 2014
Board Meeting Date: June 17, 2014
Special Notice / Hearing: None
Vote Required: 4/5ths

To: Honorable Board of Supervisors

From: Marlene Finley, Parks Director

Subject: Donations and In-Kind Gifts from the San Mateo County Parks and Recreation Foundation

RECOMMENDATION:

- A) Adopt a Resolution authorizing the acceptance of donations in the amount of \$118,825 and in-kind gifts in the amount of \$7,500 for FY 2013-2014 from the San Mateo County Parks and Recreation Foundation.
- B) Resolution authorizing an Appropriation Transfer Request in the amount of \$72,825 from Unanticipated Revenue to various Park funds.

BACKGROUND:

The San Mateo County Parks and Recreation Foundation (Foundation) raises funds and provides in-kind gifts for various improvements and programs in County Parks. Each year prior to the end of the fiscal year, the Board of Supervisors is asked to accept the Foundation's donations and in-kind gifts for the year.

DISCUSSION:

For FY 2013-2014, the Foundation is providing \$118,825 in cash donations and \$7,500 of in-kind services for Bay Checkerspot butterfly restoration. Additionally, on July 9, 2013, the Board accepted funds in the amount of \$300,000 from the Foundation for the Coyote Point Recreation Area Promenade Western Shoreline Improvement Project. The Appropriation Transfer Request will increase the related revenue and expense budgets by \$118,825 to reflect the unanticipated donations received.

In addition to these gifts, the Foundation provides information to the community about the natural beauty and recreational amenities found in the parks. The Foundation supports volunteer activities and events open to the public through three print newsletters with a circulation of 4,000 and 20 email newsletters to 1,183 addresses annually, and by staffing information tables at community fairs and local businesses.

Donations for FY 2013-2014

Cash Donations in FY 2013-2014	
SCA Summer 2013 Crews	\$52,825
Volunteer Program	25,000
Bicycle Sunday	20,000
Take A Hike	500
Wunderlich Trails	1,500
Memorial Park Improvements	15,000
Weed Management at Edgewood	4,000
Total Cash Donations for Acceptance*	\$118,825
*\$300,000 previously accepted by the Board on July 9, 2013	
In-Kind Donations in FY 2013-2014	
Bay Checkerspot butterfly restoration	\$7,500
Total In-Kind Donations in FY 2013-2014	\$7,500

County Counsel has reviewed and approved the Resolution as to form.

Acceptance of the Foundation's donations and in-kind gifts contribute to the Shared Vision 2025 outcome of an Environmentally Conscious Community by providing financial and in-kind support for youth internships and volunteers in the parks, important maintenance and restoration projects, and improvements to park facilities.

FISCAL IMPACT:

Annual funding for the Parks' Volunteer Program comes primarily from the General Fund. The Foundation's annual contribution to this Program and other programs supplements the County's funding and enhances the programs. The full amount of donations to all programs to be received from the Foundation is not known at the time the budget is prepared. Therefore, the Appropriation Transfer Request represents the unanticipated revenue to be transferred into General Fund accounts. The remainder of donated funds will be deposited into dedicated trust funds for which there are no budgeted revenues or appropriated expenditures.