

**ORDINANCE NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**ORDINANCE AMENDING AND RESTATING MEMBERSHIP REQUIREMENTS OF  
THE IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE**

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**SECTION 1.** The Board of Supervisors is designated as the Governing Board of the Public Authority for In-Home Supportive Services for San Mateo County ("IHSS"). On September 21, 1993, the Board of Supervisors, by Ordinance No. 03508, created the IHSS Advisory Committee (the "Advisory Committee"). The membership requirements of the Advisory Committee are set forth in Sections 2 and 3 of Ordinance No. 03508, and were subsequently clarified in Resolution No. 65337 on June 18, 2002. This Ordinance amends and restates Sections 2 and 3 of Ordinance No. 03508, and incorporates the clarifications provided in Resolution No. 65337.

**SECTION 2. MEMBERSHIP OF THE ADVISORY COMMITTEE**

(a) The Advisory Committee created pursuant to this Ordinance shall consist of 11 members, six (6) of whom shall be individuals who are current or past users of personal assistance services paid for through public or private funds or recipients of In-Home Supportive Services as set forth and required by Article 7 of Chapter 3 of Part 3 of Division 9 of the Welfare and Institutions Code. Of the six (6) users of services, one (1) consumer shall be designated by the Commission on Aging and one (1) consumer shall be designated by the Commission on Disabilities. "Users of services" shall be defined to mean either the recipient of services or a member of the recipient's household who provides services to the recipient.

(b) The remaining five (5) members of the Advisory Committee shall include one (1) member from each of the following categories:

1. One (1) member of the Board of Supervisors of the County of San Mateo or its appointee;
2. One (1) member who is an independent provider of personal assistance services;
3. One (1) member who is a contract provider of personal assistance services;
4. One (1) member who is a representative of a community-based advocacy organization; and
5. One (1) member who is a representative of a home health agency.

(c) Members of the Advisory Committee should have the ability (with or without reasonable accommodation) to attend regularly scheduled meetings, have familiarity and knowledge of personal assistance services, and have the capacity to understand areas of advisement and to aid and assist the Public Authority for IHSS in the administration of its duties.

(d) Members of the Advisory Committee shall be appointed by majority vote of the Board of Supervisors and shall serve at the pleasure thereof.

(e) Members of the Advisory Committee shall serve terms of four (4) years, which terms begin on January 1 of the year of appointment and end on December 31 of the fourth year. Upon conclusion of a term, a member may be reappointed subject to a maximum of 12 years of full terms. The 12-year limit does not include partial terms to which members may be appointed at the beginning of their service, or holdover service caused by delay in appointing a replacement at the end of a member's service.

(f) The Advisory Committee shall comply with all standing rules for county boards, commissions and advisory committees that are established by the Board of Supervisors.

(g) The Advisory Committee shall be staffed by the Public Authority for IHSS.

**SECTION 3.** This Ordinance shall be effective 30 days from the date of passage thereof.

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