

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION ESTABLISHING THE SAN MATEO COUNTY LESBIAN, GAY,
BISEXUAL, TRANSGENDER, AND QUEER COMMISSION**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, this Board continues to seek ways to improve the quality of life and well-being of lesbian, gay, bisexual, transgender, and queer (LGBTQ) citizens in San Mateo County; and

WHEREAS, despite recent advances in civil rights protections for LGBTQ individuals and families, more can be done to improve outcomes for underserved and at-risk segments of the LGBTQ population, including youth, communities of color, non-English speakers, seniors, and immigrants; and

WHEREAS, many LGBTQ youth report instances of rejection, and experience unsafe school and community environments; and

WHEREAS, some LGBTQ seniors fear isolation and mistreatment in supported living environments, families, and healthcare facilities and conceal their LGBTQ status; and

WHEREAS, as the number of LGBTQ families with children steadily rises in San Mateo County, service providers such as schools and County healthcare facilities may benefit from trainings or other supports to ensure that such families are

able to access services in a nondiscriminatory and supportive fashion.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. COMMISSION – ESTABLISHMENT AND PURPOSES.

There is hereby created the SAN MATEO COUNTY LGBTQ COMMISSION ("Commission").

The purposes of the Commission include:

- a. Promote programs that foster the well-being and civic participation of LGBTQ individuals in San Mateo County.
- b. Provide outreach and support to at-risk and underserved LGBTQ populations within San Mateo County, including, but not limited to, youth, communities of color, non-English speakers, seniors, and immigrants.
- c. Promote transgender inclusion among private and public entities in San Mateo County including access to health care and to gendered spaces such as bathrooms and shelters.
- d. Develop initiatives to support LGBTQ families with children in San Mateo County.
- e. Report and make recommendations to the Board of Supervisors as needed, but not less frequently than once every twelve (12) months.

2. MEMBERSHIP.

The commission shall consist of nine (9) voting members who shall be citizens of the County of San Mateo. Members shall be appointed by a majority vote of the Board of Supervisors, and shall serve at the pleasure thereof.

The following criteria shall be used in appointing Commission members:

- a. Members shall have an abiding interest in furthering the equality and well-being of LGBTQ individuals.
- b. Consideration shall be given to the applicant's community involvement to the extent relevant to the fulfillment of the Commission's mission.
- c. Members should have sufficient time and resources to effectively serve on the Commission.

Outreach efforts shall be made to maximize the likelihood that Commission members reflect the diversity of San Mateo County in terms of ethnicity, gender, and age.

3. TERMS

Initial terms shall be staggered to help ensure the continuity of the Commission.

For the initial appointment of members, five (5) members shall be appointed to serve three (3) year terms and four (4) members shall be appointed to serve two (2) year terms. Thereafter, each of the terms shall be three (3) year terms. Upon the conclusion of a term, a member may be reappointed subject to a maximum of four (4) full three (3) year terms. This limit shall not include partial terms to which

members may be appointed at the beginning of their service, or holdover service caused by delay in appointing a replacement at the end of the member's term of service. In the event that a vacancy shall occur on the Commission during the term of any member, the Board of Supervisors shall appoint a replacement who shall serve the rest of that member's term.

Terms shall begin on July 1 of the year of appointment and end on June 30.

Initial terms at the formation of the Commission may begin any time on or after July 1, 2014, and shall end on June 30 of the applicable year depending on the length of the member's initial term.

4. ORGANIZATION.

The Commission shall adopt rules for the conduct of its own business, including but not limited to, the following provisions:

- a. The Commission shall annually select, by majority vote, a Chair and a Vice Chair.
- b. The Commission shall meet at least 6 times a year, unless otherwise determined by majority vote of the Commission.
- c. Commission action may be taken only by a majority vote of all members.

A majority vote is defined as a majority of the authorized membership, meaning a minimum of five (5) votes.

- d. The Commission shall have the authority to establish *ad hoc* committees and appoint non-voting volunteer committee members from the

community. These *ad hoc* committees will serve the sole purpose of developing and making recommendations to the Commission.

- e. The Commission shall work with the Human Resources Department as its administrative liaison, or such other County department as the Board of Supervisors may authorize.
- f. The Commission shall establish the time and place of its regular meetings.
- g. All meetings of the Commission or committees thereof shall be subject to the open meeting requirements of the Government Code, specifically, the Brown Act, section 54950, *et seq.*
- h. All documents and reports generated by the Commission shall be subject to the provisions of the Public Records Act, specifically, Government Code section 6254 *et seq.*
- i. Except to the extent that this resolution sets forth different rules or processes, the Commission will comply with all standing rules for County boards, commissions and advisory committees that are established by the Board of Supervisors.

5. COMMISSION'S POWERS, DUTIES AND FUNCTIONS.

The duties, functions and powers of the Commission shall be as follows:

- a. To advise and make recommendations to the Board of Supervisors
- b. Develop and implement a yearly work plan.

- c. Provide a public forum for input from the LGBTQ community and identify unmet needs.
- d. To act as an advocate for LGBTQ individuals, taking positions pertaining to federal, state and local policies, programs, and procedures, and any legislation affecting LGBTQ individuals.
- e. Other duties and activities as directed by the Board of Supervisors.