



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: April 29, 2014
Board Meeting Date: June 3, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Susan Ehrlich, MD, MPP, Chief Executive Officer

Subject: Agreement with Michael Aratow, MD

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Michael Aratow, MD to provide Chief Medical Information Officer services for the term of July 1, 2014 through June 30, 2015, in an amount not to exceed \$225,500.

BACKGROUND:

To ensure effective information technology (IT) decision-making, in 2007 the San Mateo Medical Center (SMMC) developed a long range Information Technology Strategic Plan (ITSP). Following the ITSP recommendation to add a Chief Medical Information Officer (CMIO) that could provide critical physician input for SMMC IT decisions, the SMMC Executive Management Team and the County's Information Services Department selected Dr. Michael Aratow to serve as the CMIO. Since assuming the role of CMIO, Dr. Aratow has provided leadership at SMMC by serving as the primary clinician stakeholder in clinical IT projects, including selection and implementation of an Electronic Ambulatory Medical Record and the Inpatient Electronic Medical Record.

DISCUSSION:

Dr. Aratow has played a key role in SMMC successes in clinical application, development, and acceptance, due to his ability to balance clinical priorities with SMMC IT professionals' perspective. In addition, the role of CMIO has proven to be critical as the Health System positions itself to meet the changes required by the Federal Health Architecture to assure seamless interchange of health data. In response, SMMC is increasing Dr. Aratow's time commitment as CMIO by an additional four hours per week.

County Administrative Memorandum B-1 provides that contracts for physicians are exempt from the Request for Proposals process.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The contractor meets insurance certification requirements.

SMMC is also asking the Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by ensuring effective planning and preparation is done in support of IT projects at SMMC. It is anticipated that 90% of medium and large IT projects will be completed on time.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Estimated	FY 2014-15 Projected
Percent of medium and large IT projects completed on time	90%	90%

FISCAL IMPACT:

The term of this Agreement is July 1, 2014 through June 30, 2015. The amount of the agreement is not to exceed \$225,500 for the one-year term. Funds in the amount of \$225,500 are included in the SMMC FY 2014-15 Recommended Budget. The payment provisions of the agreement are different from the prior agreement because of the increased number of contractor hours as mentioned above. This agreement reflects a 3.8% increase compared to the previous agreement.

Expenses at SMMC are covered by fees for services or third-party payors whenever possible. The portion of expenses for services provided to the medically indigent or to those covered by programs that do not fully meet the costs of care are covered by the County General Fund contribution to SMMC, and are within the existing annual appropriation.