



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: March 7, 2014
Board Meeting Date: March 25, 2014
Special Notice / Hearing: None
Vote Required: 4/5ths

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Appropriation Transfer Request

RECOMMENDATION:

Resolution authorizing an Appropriation Transfer Request in the amount of \$500,000 from the County Library Joint Powers Authority to the Department of Public Works.

BACKGROUND:

On September 18, 2013, your Board approved the FY 2013-14 Budget and included an allocation of \$500,000 of Measure A Funds to support the renovation and expansion of the North Fair Oaks Library. The North Fair Oaks branch of the Redwood City Library and the County Human Services Agency are co-located in a County owned building located at 2500 Middlefield Road in Redwood City. Library operations and service delivery is managed by Redwood City. The allocation of Measure A funds was placed in the County Library budget however the work and costs associated with this project will be managed and expended by the Department of Public Works.

DISCUSSION:

To date, City and County staff have been working with the County Capital Projects team and Huntsman Architecture Group and have developed two options to better integrate the space available for library services and County HSA. The options include combinations of shared space and expansion of the library space. When the options are refined, cost estimates will be prepared for review by the City and the County. The goal is to have a design with corresponding cost estimates and implementation schedules, and approved by the City and the County by June 2014 with the redesign completed in the end of 2014. The transfer of Measure A support from the County Library to the Department of Public Works will enable work associated with this project to move forward and offset costs incurred by the Department of Public Works up to this. The cost of developing the full scope envisioned will be submitted to City and County by June.

Approval of this action contributes to the Shared Vision 2025 outcome of a Collaborative Community as this funding will be used to develop a more functional facility resulting in an improved user experience at the North Fair Oaks Library.

FISCAL IMPACT:

Through acceptance of this Appropriation Transfer Request, funds in the amount of \$500,000 will transfer from the County Library JPA to the Department of Public Works.