

# MINUTES

**Board Members**

Dave Pine

Carole Groom

Don Horsley

Warren Slocum

Adrienne J. Tissier

**County Manager/  
Clerk of the Board**  
John L. Maltbie

**County Counsel**  
John C. Beiers

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Meeting was called to order at 9:04 a.m.

**TUESDAY, NOVEMBER 5, 2013**

## PLEDGE OF ALLEGIANCE

**ROLL CALL – Present: Supervisors Pine, Groom, Horsley, Slocum and Tissier**  
**Absent: None**

## PUBLIC COMMENT

### Speakers recognized by the President:

Martin Fox, Belmont

T. Dyer, Pacifica

John Beiers, County Counsel

(This item is reserved for persons wishing to address the Board on any County-related matters not otherwise on this agenda, and on any listed agenda items other than those Matters Set for a Specified Time or on the Regular Agenda. Members of the public who wish to address the Board should complete a speaker request form. Speakers are customarily limited to two minutes.)

## ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

**Motion: Tissier / Second: Pine**

(This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one roll call motion.)

## PRESENTATIONS AND AWARDS

1. Presentation of a resolution **(3508)** honoring The Aragon Outlook for taking first place in the General Excellence Category at the San Francisco Peninsula Press Club's 2013 High School Journalism Awards (Supervisor Carole Groom)

### Speakers recognized by the President:

Supervisor Carole Groom, Board of Supervisors

Annika Ulrich, Co-Editor and Chief, The Aragon Outlook

Brandon Liu, Co-Editor and Chief, The Aragon Outlook

**Motion: Groom / Second: Pine**

2. Presentation of commendations to first responders and San Mateo County Employees who were instrumental in the emergency response of the six-alarm fire at the Hallmark House Apartments in Redwood City on Sunday, July 7th, 2013 (Supervisor Warren Slocum)

**Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors  
Jim Skinner, Fire Chief, City of Redwood City

3. Presentation of a commendation to Patrick Tornes for his Eagle Scout project at the Maple Street Shelter, including landscaping and the construction of a flag pole to honor veterans (Supervisor Warren Slocum)

**Speakers recognized by the President:**

Supervisor Warren Slocum, Board of Supervisors  
Patrick Tornes, Recipient

4. Presentation by Code for America (Supervisor Adrienne Tissier)

**Speakers recognized by the President:**

Supervisor Adrienne Tissier, Board of Supervisors  
Beverly Beasley Johnson, Human Services Agency  
Moncef Belyamani  
John Maltbie, County Manager  
Supervisor Dave Pine, Board of Supervisors

**MATTERS SET FOR SPECIFIED TIME**

Times listed under this section are approximate. The Board makes every effort to adhere to the times listed, but in some cases, because of unexpected presentations, items may not be heard precisely at the time scheduled. In no case will any item be heard before the scheduled time.

5. 1:30 p.m.

Presentation of Service Awards, 455 County Center, Room 101, Redwood City (County Manager)

**REGULAR AGENDA**

**BOARD OF SUPERVISORS**

6. Board Members' Reports

**Supervisor Don Horsley asked to have the Alpine Road Truck Traffic Restrictions item brought back to the Board.**

**Speakers recognized by the President:**

John Maltbie, County Manager  
Supervisor Don Horsley, Board of Supervisors  
Martin Fox, Belmont

**CONSENT AGENDA**

All items on the consent agenda are approved by one roll call motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent agenda.

7. Approve the minutes for the meetings of October 22 and 23, 2013

**BOARD OF SUPERVISORS**

8. Adoption of an ordinance (**04675**) amending Sections 2.02.020, 2.02.030, 2.02.040, 2.02.050 and 2.02.060 of Chapter 2.02, Title 2 of the San Mateo County Ordinance Code establishing the boundaries of the Supervisorial Districts, previously introduced on October 22, 2013 and waiver of reading the ordinance in its entirety (Supervisors Adrienne Tissier and Warren Slocum)

**This item was moved to the regular agenda.**

**Speakers recognized by the President:**

Carolyn Hsu, San Francisco  
Robert Rubin, San Francisco  
Joanna Cuevas Imgram, San Francisco  
Chris Bowman, San Francisco  
Supervisor Dave Pine, Board of Supervisors  
Supervisor Warren Slocum, Board of Supervisors  
John Maltbie, County Manager  
Supervisor Adrienne Tissier, Board of Supervisors  
Supervisor Carole Groom, Board of Supervisors  
Supervisor Don Horsley, Board of Supervisors

**Motion: Tissier / Second: Horsley**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

9. Recommendation for appointments of Betty Savin representing and Sunny Choi both representing Public Member to the Mental Health and Substance Abuse Recovery Commission, terms ending September 30, 2016 (Supervisors Don Horsley and Dave Pine)
10. Recommendation for the re-appointment of Robert Marsh to the Agricultural Advisory Committee representing the category of Farmer, term ending June 30, 2017 (Supervisor Don Horsley).

11. Recommendation for the re-appointments of David Caro and Michael Pacelli to Director positions with the San Mateo County Event Center, terms ending September 30, 2016 (Supervisor Don Horsley)
12. Recommendation for the: (Supervisor Carole Groom)
  - A) Appointments of Michael Claire and Andrew Greber to the Workforce Investment Board, terms expiring June 30, 2015;
  - B) Re-appointments of Kathleen Barber, Nadia Bledsoe, William Lowell and Lecia Roundtree to the Workforce Investment Board, terms expiring June 30, 2015; and
  - C) Re-appointment of Darlene Rutkowski to the Workforce Investment Board, term expiring June 30, 2014

## **COUNTY COUNSEL**

13. Resolution **(072870)** authorizing the Millbrae School District to issue and sell its General Obligation Bonds (Election of 2011, Series 2013) in an aggregate principal amount not to exceed \$10,000,000, by competitive or negotiated sale, without further action of the County.

## **COUNTY MANAGER**

14. Resolution **(072871)** authorizing a sublease agreement with Safeway, Inc., for a portion of the Fair Oaks Health Center, located at 2710 Middlefield Road in Unincorporated Redwood City.
15. Resolution authorizing Agreements and Lease Amendments in connection with the Lease and Construction of the new Fair Oaks Health Center at 2700 Middlefield Road

**This item was pulled from the agenda.**

16. Resolution **(072872)** authorizing the County Manager or his designee to execute a Broker Services Agreement in connection with the potential sale of Circle Star Plaza
17. Resolution **(072873)** authorizing the County Manager or his designee to execute an amendment to the Property Management Services Agreement with Orchard Commercial, Inc., for Circle Star Plaza, authorizing additional services, clarifying the calculation of fees and increasing the annual not to exceed amount by \$1,970,000 to \$2,500,000.
18. Resolution **(072874)** authorizing an amendment to the agreement with Political Solutions, LLC to enter into a subcontract agreement with Aprea & Micheli, Inc. to provide tax issue advocacy services, and increasing the amount by \$50,000 to an amount not to exceed \$207,500
19. Resolution **(072875)** authorizing the County Manager or his designee to execute an amendment to the Construction Management Service Agreement with Sundt Layton, A Joint Venture establishing the Guaranteed Maximum Price for construction hard costs of the Maple

Street Correctional Center, in the amount of \$125,996,677.

**This item was moved to the regular agenda.**

**Speakers recognized by the President:**

Supervisor Dave Pine, Board of Supervisors

Greg Munks, Sheriff's Office

Sam Lin, Sheriff's Jail Planning Unit

John Maltbie, County Manager

**Motion: Pine / Second: Groom**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

20. Resolution **(072876)** supporting the designation of the 174-acre Office of Education Loma Mar property as a Priority Conservation Area by the Association of Bay Area Governments.
21. Resolution **(072877)**:
  - A) Approving the Countywide Records Retention Schedule; and
  - B) Directing the County Manager to work with County departments to develop and review department-specific records retention schedules and to develop policy and procedures for the implementation of department-specific records retention schedules by June 30, 2015
22. Pursuant to Government Code Section 54956.8, identify the following information prior to holding a closed session for the purpose of giving instructions regarding the possible sale of real property
  - A) Agency Negotiator(s): County Manager or his designee
  - B) Real Property at issue: The property at One and Two Circle Star Way in San Carlos consisting of approximately 6.40 acres of land identified as Assessor's Parcels 046-240-180 and 052-103-170, together with the improvements thereon
  - C) Under negotiation: Price, terms

**HEALTH SYSTEM**

23. Resolution **(072878)** authorizing an agreement with California Department of Public Health for the Network for a Healthy California, for the term of October 1, 2013 through September 30, 2016, in the amount of \$2,383,521.
24. Resolution **(072879)** authorizing an amendment to the agreement with El Centro de Libertad to provide alcohol and other drug prevention and treatment services and criminal justice realignment services, increasing the amount by \$50,228 to an amount not to exceed

\$4,087,299.

25. Resolution **(072880)** authorizing an amendment to the agreement with Jtec HCM, Inc., Healthcare Construction Management reducing the term by six months to December 31, 2013, to reflect the opening of Fair Oaks Health Center, and increasing the amount by \$40,000 to an amount not to exceed \$267,000.

## **HUMAN RESOURCES**

26. Report recommending the denial of claims (Non-culpable)
27. Resolution **(072881)** authorizing the approval of a successor agreement to the Memorandum of Understanding with the Extra Help Units of American Federation of State, County and Municipal Employees and Service Employees International Union for the term of October 1, 2013 through 90 days following the expiration date of the AFSCME and SEIU Memoranda of Understanding commencing October 12, 2014
28. Resolution **(072882)** authorizing the approval of an amendment to the Memoranda of Understanding with American Federation of State, County and Municipal Employees and Service Employees International Union

**This item was moved to the regular agenda.**

### **Speakers recognized by the President:**

Supervisor Dave Pine, Board of Supervisors  
John Maltbie, County Manager  
Donna Vaillancourt, Human Resources

**Motion: Pine / Second: Tissier**

**Ayes: Supervisors Pine, Groom, Horsley, Slocum, Tissier**

**Noes: None**

29. Resolutions **(072883, 072884 & 072885)** establishing salaries and benefits for the Unrepresented Management Unit, for the Unrepresented Attorney's Unit and for the Unrepresented Confidential Unit

## **HUMAN SERVICES AGENCY**

30. Resolution **(072886)** authorizing an amendment to the agreement with Team Up Tutors Incorporated for the provision of tutoring services, increasing the amount by \$120,000 to \$210,000.

## **PLANNING AND BUILDING**

31. Introduction of an ordinance amending the Master Salary Ordinance adding a Code Compliance position and waiver of reading the ordinance in its entirety

**This item was continued to the meeting of November 19, 2013 for adoption.**

## **PUBLIC WORKS**

32. Resolution **(072887)** authorizing an amendment to the San Mateo County Airports Policies and Procedures for Hangars, T-Shades, Tiedowns and Waiting Lists, dated February 13, 2008, to allow airport businesses with permits or concession agreements to rent hangars at the Airports
33. Resolution **(072888)** authorizing:
- A) An agreement with Granite Rock Company for the Devil's Slide Coastal Trail Improvements Project, in the amount of \$1,031,947; and
  - B) The Director of Public Works to execute subsequent change orders to grant time extensions for project completion and payment up to a maximum aggregate amount not to exceed \$103,194.70, or approximately 10% of the agreement amount..

## **SHERIFF**

34. Resolution **(072889)** authorizing an agreement with Digital Sandbox, Inc. for enhancements to the Northern California Regional Intelligence Center's Risk Analysis Center Software Application Suite, for the term of November 1, 2013 through May 31, 2014, in the amount of \$940,000.

## **CLOSED SESSION**

(The Board will adjourn to closed session to consider the following items at the end of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)

### **A) Conference with Legal Counsel - Anticipated Litigation**

Initiation of litigation pursuant to subdivision (c) of Section 54956.9  
One case

### **B) Conference with Real Property Negotiators**

Property: APNs: 046-240-180 and 052-103-170  
Agency negotiator County Manager or his designee  
Under negotiation: Price, terms

**The Board recessed to regular closed session at 10:26 a.m.**

**The Board reconvened the open session at 11:30 a.m.**

**County Counsel made the following report: No reportable action was taken.**

**The meeting was adjourned at 11:31 a.m. in memory of former San Mateo County Supervisor Bill Schumacher and Mary Lou Mawdsley.**