



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** October 15, 2013  
**Board Meeting Date:** November 19, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors, Acting as the Governing Board of the Burlingame Hills Sewer Maintenance District

**From:** James C. Porter, Director of Public Works

**Subject:** Adeline Drive and Canyon Road Sanitary Sewer Capacity Improvements Project - Burlingame Hills Sewer Maintenance District

**RECOMMENDATION:**

Acting as the Governing Board of the Burlingame Hills Sewer Maintenance District, adopt a Resolution:

- A) Certifying the Initial Study / Mitigated Negative Declaration, dated June 2013 for the Adeline Drive and Canyon Road Sanitary Sewer Capacity Improvements Project; and
- B) Authorizing the Director of Public Works to proceed with preparing plans and specifications for the Adeline Drive and Canyon Road Sanitary Sewer Capacity Improvements Project; and
- C) Authorizing the Director of Public Works to proceed with advertising for bids on the Adeline Drive and Canyon Road Sanitary Sewer Capacity Improvements Project, and reporting back to this Board with recommendations on awarding a contract.

**BACKGROUND:**

On June 6, 2009, the San Francisco Baykeeper (Baykeeper) and the Burlingame Hills Sewer Maintenance District (District) entered into a Consent Decree (Decree) due to the number of sewage overflows from the District's sanitary sewer facilities. The Decree requires that the District complete a Capacity Assurance Plan (Plan), a Sewer Master Plan Update, and Capital Improvement Projects recommended by the Plan. The Plan, dated April 14, 2011, identified the need to replace the Adeline Drive and Canyon Road sewer main segments as the two Capital Improvement Projects (Project) to address the capacity deficiencies in the collection system to reduce the occurrences of Sanitary Sewer Overflows. The Plan also identified that the District should coordinate with the City of Burlingame to ensure that their capacity deficient sewer lines downstream of the

District are improved prior to or at approximately the same time that the Project is constructed. The Decree specifies that construction of the Project must be completed within three years and six months of submittal of the final Plan to Baykeeper. The Plan was submitted to Baykeeper on June 24, 2011, therefore the Project must be completed by December 24, 2014.

On September 11, 2012, your Board adopted Resolution No. 072154A which authorized actions necessary to seek a loan for District capital improvement projects. These actions included: submittal of a financial application to the State Water Resources Control Board (SWRCB) for a Clean Water State Revolving Fund (CWSRF) loan to fund the Project, authorization for the President of the Board or his/her designee to negotiate and execute Financial Assistance Agreements from the SWRCB, and dedication of the District's net revenues collected through the sewer service charges for repayment of the CWSRF loan.

**DISCUSSION:**

The proposed Project, totaling approximately 0.9 miles in length, consists of replacing existing sanitary sewer pipes with larger diameter pipes, replacing sewer manholes in poor condition, reconnecting existing sewer laterals to the new pipes, and restoring existing surfaces (pavement) affected by the work.

To complete the Project, the Department authorized two separate task orders in accordance with existing on-call services agreements with Denise Duffy & Associates, Inc. and BKF Engineers to prepare the Initial Study (IS) and Mitigated Negative Declaration (MND) and to prepare design plans and specifications, respectively.

The IS/MND for the Project has been completed and identified potential adverse effects during construction. Those effects will be reduced to less than significant levels through the implementation of specific mitigation measures as identified in the Mitigation Monitoring and Reporting Program, pursuant to Section 21081.6 of the California Public Resources Code. A 30-day public review period was completed in compliance with the provisions of the California Environmental Quality Act (CEQA) and no comments were received.

The certification of the IS/MND and the adoption of the Mitigation Monitoring and Reporting Program as conditions of project approval will ensure compliance with all CEQA requirements. The IS/MND is available for review at:  
<http://www.co.sanmateo.ca.us/portal/site/publicworks/menuitem.fd2e8ceae48fdafc82439054d17332a0/?vgnnextoid=0e86b6adeb41f110VgnVCM1000001d37230aRCRD&cpsexcurrchannel=1>. A hard copy of the IS/MND is available for review in the Department of Public Works. The Mitigation Monitoring and Reporting Program is attached as Exhibit A to the Resolution.

The District anticipates receiving approval of the CWSRF loan to fund the Project in the summer of 2014. In order to expedite the project schedule, we are requesting that the Board authorize the Director of Public Works to proceed with preparation of the plans

and specifications and call for bids for the Project to help ensure construction of the Project during the 2014 summer construction season. In a subsequent Board action, we will present plans and specifications for your Board's adoption and recommend awarding the project to the lowest responsible bidder. Your Board has previously approved the use of this "streamlined" process to shorten the time required to award a contract in order to ensure compliance with specific funding or construction deadlines.

County Counsel has reviewed and approved the Resolution as to form.

Approval of these actions contributes to the Shared Vision 2025 outcome of a Healthy Community by maintaining the integrity of the sanitary sewer infrastructure and protecting the environment for the benefit of the public.

**FISCAL IMPACT:**

The estimated construction cost of \$1,200,000 is proposed to be financed initially by District funds and reimbursed by a CWSRF loan. The cost associated with Department staff time and consultant fees is approximately \$400,000, which will be financed by District Funds. There is no fiscal impact associated with certifying the IS/MND.

There is no impact to the General Fund.