

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING OR THE DIRECTOR'S DESIGNEE TO EXECUTE AN AGREEMENT WITH THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY FOR THE REIMBURSEMENT OF PROJECT COSTS OF THE 21 ELEMENTS PROJECT, FOR THE TERM OF JULY 1, 2013 THROUGH JUNE 30, 2014, IN AN AMOUNT NOT TO EXCEED \$125,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, since 2006, the Department of Housing (DOH) and City/County Association of Governments (C/CAG) have co-sponsored a multi-year, six-phase project called the 21 Elements Project ("Project") through which all jurisdictions in San Mateo County have cooperated to sub-allocate San Mateo County's share of planned regional housing growth, and to update local Housing Elements; and

WHEREAS, Phases 1 through 5 of the Project have been completed successfully and have provided the following key benefits to participating jurisdictions: State Housing and Community Development (HCD) committed a single senior reviewer to all jurisdictions, which increased efficiency and consistency of review; jurisdictions with similar regulatory issues were able to negotiate common guidelines with State HCD; mandated report content that was redundant across jurisdictions could be generated in semi-custom "kit" form in order to save jurisdictions' staff time; and the project created an efficient parallel information channel through which stakeholder organizations could provide input into local housing element review processes; and

WHEREAS, on October 13, 2012 the Board of Supervisors approved a contract with Baird + Driskell Community Planning (BDGP) to conduct Phase 6 of the Project in order to help jurisdictions meet the State-mandated schedule for updating their respective housing elements, and Phase 6 is proceeding on pace; and

WHEREAS, participating jurisdictions will contribute \$208,000 to partially cover the cost of the contract with BDCP, and City/County Association of Governments of San Mateo County (C/CAG) will cover the remaining costs of the contract with BDCP through a series of annual service agreements with DOH; and

WHEREAS, C/CAG contributed \$125,000 to DOH for project costs in FY2012-13, and on August 8, 2013 approved a contribution of \$125,000 for FY2013-14; and

WHEREAS, it is anticipated that C/CAG will contribute additional funding for FY2014-15; and

WHEREAS, the County may terminate the agreement with BDCP in the event DOH cannot raise funds for the Project from C/CAG or other sources in the future; and

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors hereby:

- (A) authorizes and directs the Director of the Department of Housing or the Director's designee to execute an agreement with C/CAG for the receipt of up to \$125,000 in project reimbursement funding for FY 2013-14; and
- (B) authorizes and directs the Director or the Director's designee to execute contract amendments modifying the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modifying the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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