



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: August 7, 2013
Board Meeting Date: September 17, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD, Director, Human Services Agency

Subject: Second Amendment to the Agreement with InnVision Shelter Network

RECOMMENDATION:

Adopt a Resolution authorizing an Amendment to the Agreement with InnVision Shelter Network to provide Emergency Shelter Services for the Hallmark Fire Victims, increasing the amount by \$297,000 to \$5,841,842.

BACKGROUND:

On Sunday, July 7, 2013, a six alarm fire at the Hallmark Apartments located at 531 Woodside Road in Redwood City (RWC) caused one death, injured 21 individuals and displaced dozens of people. There were 97 registered tenants in the 72-unit apartment building. An evacuation center was set up at Fair Oaks Community Center and Red Cross set up an overnight shelter that housed over 40 individuals at the National Guard Armory in RWC.

DISCUSSION:

The majority of the fire victims are low-income families and individuals connected to different County programs such as; Aging and Adults Services, Behavioral Health and Recovery Services, Department of Housing's Shelter Plus Care and Section 8 Voucher Programs, Veteran's Program and Mental Health Association of San Mateo County. The Human Services Agency, in cooperation with Fair Oaks Community Center, InnVision Shelter Network (IVSN), and many other community based organizations created a Multi-Disciplinary team to assist the victims in achieving permanent housing and to try and maintain the same level of self-sufficiency prior to the fire. IVSN is case managing approximately 36 households (50 individuals) with housing needs and has been utilizing different motels throughout San Mateo County during the recovery phase of this incident. In order to meet the temporary housing needs of the displaced families and individuals, the existing Agreement with IVSN will be further amended to add a total of

\$297,000; of which \$273,000 is allocated to direct motel expenses and \$24,000 for case management services. IVSN has a history of providing the Motel Voucher Program for families who are homeless in San Mateo County. IVSN has both the expertise and capacity to provide these services for those residents displaced by the fire in Redwood City.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed the Second Amendment and Resolution as to form and the Contractor meets the insurance requirements.

Approval of this Second Amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing shelter services to homeless households due to the recent RWC fire.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2013-14 Projected
Number of households currently managed and coordinated through the Motel Voucher Program.	35 households (49 individuals)	N/A
The percent of clients referred to IVSN from the Hallmark Apartment Fire receiving housing resources and intense case management services.	100%	N/A

FISCAL IMPACT:

The term of the Agreement remains the same, July 1, 2010 through June 30, 2016. The FY 2013-14 amendment amount of \$297,000 is 100% Net County Cost. The total obligation of the Agreement is \$5,841,842. Appropriation has been included in the FY 2013-14 Tentatively Adopted Budget. The contract amount has increased due to an emergent need for additional motel housing services.