



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** July 9, 2013  
**Board Meeting Date:** September 10, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
SaraT L. Mayer, Director, Public Health and Policy Planning

**Subject:** Agreement with Mental Health Association of San Mateo County

**RECOMMENDATION:**

Adopt a Resolution authorizing an agreement with Mental Health Association of San Mateo County for HIV/AIDS housing and related services, for the term of July 1, 2013 through June 30, 2014, in an amount not to exceed \$611,347.

**BACKGROUND:**

Mental Health Association of San Mateo County (MHA) provides housing and shelter, and subsidy and placement assistance services to San Mateo County residents affected by mental illness and HIV/AIDS. MHA also administers the Emergency Financial Assistance Fund (EAF), which provides limited funding for items associated with acquiring and maintaining housing such as: utility payments, minor home repairs, and emergency rental assistance. MHA has been providing housing-related services to clients of the STD/HIV Program, for the past 18 years. During FY 2012-13, MHA provided 13,632 units of service of housing subsidy and placement to 245 unduplicated clients of the STD/HIV Program.

**DISCUSSION:**

The STD/HIV Program has received funding from the Housing Opportunities for Persons with AIDS Program (HOPWA) to provide housing services. A Resolution for acceptance of HOPWA funds was submitted to your Board on August 6, 2013. A request for proposals to provide HIV/AIDS housing services and administer the EAF was released on February 2013. The review committee selected MHA to provide these services.

The STD/HIV Program requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract

term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. Contractor meets insurance certification requirements. The contractor has assured compliance with the County's Contractor Employee Jury Services Ordinance as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. This agreement is on the Continuing Resolution.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing housing and related services to individuals affected by HIV/AIDS. It is anticipated that 90% of clients will report that the housing assistance services they received helped them maintain or improve their quality of life.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2012-13 Actual</b>	<b>FY 2013-14 Projected</b>
Percentage of clients who reported that receiving housing assistance services helped them maintain or improve their quality of life.	90%	90%

**FISCAL IMPACT:**

The term of the agreement is July 1, 2013 through June 30, 2014. The payment provisions and levels of service in this contract are essentially the same as the prior contract. The maximum amount of funding for the agreement is \$611,347. This amount is included in the Public Health FY 2013-14 Recommended Budget. There is no Net County Cost