



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 22, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreement with Peninsula Volunteers, Inc.

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Peninsula Volunteers, Inc. to provide adult day care, home-delivered meals, supplemental home-delivered meals and transportation services, for the term of July 1, 2013 through June 30, 2014, in an amount not to exceed \$593,243.

BACKGROUND:

On April 9, 2013, your Board as the Area Agency on Aging (AAA) approved the AAA FY 2013-14 Update to the Area Plan for Older Adults and Adults with Disabilities (Plan). This Plan provides a profile of the County's senior population, identifies activities to improve and expand existing services, as well as to develop new programs designed to address the current countywide needs, and recommends services to be funded with San Mateo County's Older Americans Act (OAA) funding allocations.

In November 2012, Aging and Adult Services (AAS) issued a Request for Proposals (RFP) for the provision of services to older adults and adults with disabilities for the term July 1, 2013, through June 30, 2015. Peninsula Volunteers, Inc., was selected by the RFP Evaluation Committee to provide adult day care, home delivered meals, supplemental home delivered meals, and transportation services for the aforementioned term.

DISCUSSION:

Peninsula Volunteers, Inc., will provide adult day care services including personal care for dependent elders in a supervised, protective, and congregate setting during some portion of the day to individuals 60 years and older. Services offered in conjunction with adult day care typically include social and recreational activities, training, counseling, and services such as rehabilitation, and medications assistance. Peninsula Volunteers,

Inc., will also provide transportation services for individuals over 60. In addition, Peninsula Volunteers, Inc., will provide home delivered meals to eligible individuals in their places of residence. The meals will meet all of the requirements of the OAA and State/local laws, assuring a minimum of one-third of the current Daily Reference Intake and complying with most current Dietary Guidelines for Americans. The contractor also will provide home delivered meals to residents under 60 years of age through the County's Supplemental Meals on Wheels program.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the term and/or services so long as the modified term and/or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance or memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. This agreement is on the Continuing Resolution.

The agreement with Peninsula Volunteers, Inc., contributes to the Shared Vision 2025 outcome of a Healthy Community by providing adult day care, home delivered meals, supplemental home delivered meals and transportation services to older adults and adults with disabilities. Through these and other community-based services funded through the OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2014-15 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreement is July 1, 2013, through June 30, 2014, in an amount not to exceed \$593,243. Of this amount, \$503,815 is funded through OAA funding and \$36,720 is funded through the County's Meals on Wheels Trust Fund. The remaining \$52,708 is the Net County Cost. Funds for these services have been included in the AAS FY 2013-14 Recommended Budget. The payment provisions for these services are essentially the same as the prior contract.