



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 20, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreement with the City of Pacifica

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with the City of Pacifica to provide congregate nutrition, home-delivered meals, supplemental home-delivered meals, and transportation services, for the term of July 1, 2013 through June 30, 2014, in an amount not to exceed \$173,450.

BACKGROUND:

On April 9, 2013, your Board as the Area Agency on Aging (AAA) approved the AAA FY 2013-14 Update to the Area Plan for Older Adults and Adults with Disabilities (Plan). This Plan provides a profile of the County's senior population, identifies activities to improve and expand existing services and to develop new programs designed to address current countywide needs, and recommends services to be funded with San Mateo County's Older Americans Act (OAA) funding allocations.

In November 2012, Aging and Adult Services issued a Request for Proposals (RFP) for the provision of services to older adults and adults with disabilities for the term July 1, 2013 through June 30, 2015. The City of Pacifica was selected by the RFP Evaluation Committee to provide congregate nutrition, home delivered meals, supplemental home delivered meals, and transportation services for the aforementioned term.

DISCUSSION:

The City of Pacifica will provide congregate nutrition meals at the Pacifica Senior Center to individuals 60 years or older with an emphasis on those in economic and social need and with particular attention to low-income minority individuals, older individuals with limited English proficiency and older individuals residing in rural areas. In addition, the City of Pacifica will provide nutrition education to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to

nutrition) information and instruction to participants' caregivers or participants in a group or individual setting overseen by a dietitian or individual of comparable expertise.

The City of Pacifica will provide transportation services to individuals aged 60 and older and home-delivered meals to eligible individuals in their places of residence. The meals will meet all of the requirements of the OAA and State/local laws, assuring a minimum of one-third of the current Dietary Reference Intake and complying with most current Dietary Guidelines for Americans. The City of Pacifica will also provide supplemental home-delivered meals to eligible residents under 60 years of age.

Aging and Adult Services (AAS) requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance or memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. This agreement is on the Continuing Resolution.

The agreement with the City of Pacifica contributes to the Shared Vision 2025 outcome of a Healthy Community by providing congregate nutrition, home delivered meals, and transportation services to older adults and adults with disabilities. Through these and other community-based services funded through OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2014-15 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreement is July 1, 2013 through June 30, 2014, in an amount not to exceed \$173,450. Of this amount, \$157,626 will be funded through OAA funding and \$4,500 will be funded through the County Meals on Wheels Trust Fund. The remaining \$11,324 is the Net County Cost. Funds for these services have been included in the AAS FY 2013-14 Recommended Budget. The payment provisions for these services are essentially the same as the prior contract.