

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION: A) AUTHORIZING AN AGREEMENT WITH WORKDAY TO PROVIDE SUBSCRIPTION SERVICES FOR A NEW HR/PAYROLL SYSTEM, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH SEPTEMBER 9, 2018, IN AN AMOUNT NOT TO EXCEED \$3,834,450; AND B) AUTHORIZING AN AGREEMENT WITH WORKDAY TO PROVIDE IMPLEMENTATION SERVICES FOR A NEW HR/PAYROLL SYSTEM, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH MAY 31, 2015, IN AN AMOUNT NOT TO EXCEED \$4,425,000; AND C) AUTHORIZING AN AGREEMENT WITH WORKDAY TO PROVIDE TRAINING SERVICES FOR A NEW HR/ PAYROLL SYSTEM, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH SEPTEMBER 9, 2016, IN AN AMOUNT NOT TO EXCEED \$177,680; AND D) AUTHORIZING AN AGREEMENT WITH EATON & ASSOCIATES TO PROVIDE PROJECT MANAGEMENT SERVICES FOR THE WORKDAY IMPLEMENTATION PROJECT, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH SEPTEMBER 9, 2015, IN AN AMOUNT NOT TO EXCEED \$998,400; AND E) AUTHORIZING AN AGREEMENT WITH STEELBRIDGE SOLUTIONS, INC. TO PROVIDE CHANGE MANAGEMENT SERVICES FOR A NEW HR/PAYROLL SYSTEM, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH SEPTEMBER 9, 2015, IN AN AMOUNT NOT TO EXCEED \$567,840; AND F) WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING AGREEMENTS WITH PEGGY JONES, ADRIAN CHI, AND CHRIS DONIGER TO PROVIDE TECHNICAL SERVICES IN THE IMPLEMENTATION OF THE WORKDAY SYSTEM, FOR THE TERM OF SEPTEMBER 10, 2013 THROUGH OCTOBER 10, 2015, IN AN AMOUNT NOT TO EXCEED \$310,000 EACH

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, a new HR/ payroll system was included as an IT initiative in the County's IT Strategic Plan that was presented to the Board on September 26, 2012. A new payroll system meets the goals of the Strategic Plan as it will increase access to and availability of County services, provide County staff with enabling technologies, and realize efficiencies and cost savings, and

WHEREAS, the County's Payroll Steering Committee launched a formal RFP

process in 2012 to select a vendor to provide a new HR/ Payroll system, and Workday ranked highest overall in each selection criteria, and is thus being recommended as the County's new HR/ Payroll System, and

WHEREAS, formal RFPs were also conducted for Project Manager and Change Manager, and both Eaton & Associates and Steelbridge Solutions were selected based on their Workday knowledge, HR and payroll expertise, and public sector experience, and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with Workday to provide subscription services for a new HR/Payroll system for the term of September 10, 2013 through September 9, 2018, in an amount not to exceed \$3,834,450 ; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with Workday to provide implementation services for a new HR/Payroll system for the term of September 10, 2013 through May 31, 2015, in an amount not to exceed \$4,425,000; and

WHEREAS, this Board has been requested to waive strict adherence to the County's Equal Benefits Ordinance for Workday employees working in outside jurisdictions, and hereby does so; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with Workday to provide training services for a new HR/ Payroll system for the term of September 10, 2013 through September 9, 2016, in an amount not to exceed \$177,680; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with Eaton & Associates to provide project management services for the Workday implementation project for the term of September 10, 2013 through September 9, 2015, in an amount not to exceed \$998,400; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreement with Steelbridge Solutions, Inc. to provide change management services for a new HR/Payroll system for the term of September 10, 2013 through September 9, 2015, in an amount not to exceed \$567,840; and

WHEREAS, this Board has been requested to waive the Request for Proposals process for the Agreements with Adrian Chi, Peggy Jones and Christine Doniger, and hereby does so; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and approval the form of Agreements with Peggy Jones, Adrian Chi, and Chris Doniger to provide technical services in the implementation of the Workday system for the term of September 10, 2013 through October 10, 2015, in an amount not to exceed \$310,000 each; and

WHEREAS, this Board has been presented with a form of the Agreements, has examined and approved same as to both form and content, and desires to enter into same;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the

President of the Board of Supervisors be and is hereby authorized to execute said Agreements between Workday Inc., Eaton & Associates, SteelBridge Solutions, Inc., Peggy Jones, Adrian Chi and Christine Doniger for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief Information Officer or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the Contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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