

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO  
AND  
SAMARITAN HOUSE (SAFE HARBOR)**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and SAMARITAN HOUSE (SAFE HARBOR), hereinafter called "Contractor";

**W I T N E S S E T H:**

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for the purpose of providing Shelter Services on June 18, 2013; and

WHEREAS, the parties wish to amend the Agreement to increase the number of single individuals served utilizing the Community Services Block Grant funds.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

- 1. Section 1 – Exhibits and Attachments - of the agreement is amended to read as follows:**

The following exhibits and attachments are included hereto and incorporated by reference herein:

Exhibit A—Program/Project Description

**Exhibit A1 — Program/Project Description DOH**

Exhibit B—Method and Rate of Payment

**Exhibit B1 — Method and Rate of Payment DOH**

Exhibit C—Contractor's Declaration Form

Exhibit D—Program Monitoring

Exhibit E—Outcome Based Management (OBM) Initiative

Attachment I—§504 Compliance

- 2. Exhibit A1 – Program/Project Description DOH - is added to the agreement. See Attached.**

3. **Exhibit B1 — Method and Rate of Payment DOH – is added to the agreement.  
See Attached**
4. **All other terms and conditions of the agreement dated June 18, 2013, between the  
County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives,  
have affixed their hands.

COUNTY OF SAN MATEO


By: \_\_\_\_\_  
President, Board of Supervisors, San Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

SAMARITAN HOUSE (SAFE HARBOR)

  
\_\_\_\_\_  
Contractor's Signature

Date: 8/12/13

**Exhibit A1  
Program/Project Description and Specific Requirements**

**Samaritan House (Safe Harbor)**

**FY 13-14**

**Department of Housing/DOH**

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**Description of Program Services to be Performed by the Contractor**

In consideration of the funding assistance payments set forth in Exhibit B1, Contractor shall provide the following services:

Provides emergency shelter, (less than 30 days) and transitional shelter (30 days to 6 months), for single homeless adults over the age of 18 and residents of San Mateo County. The additional funding, in the amount of \$40,000, will increase the number of single individuals served by the Safe Harbor Shelter from 420 to 440-450.

The additional funding is due to a Memorandum of Understanding between DOH and Human Services Agency in response to provider's application for Community Services Block Grant (CDBG) and in lieu of CDBG funding. The funding is County's General Fund replacing the CDBG funding therefore City Data Services Entry is not required. For additional reports please refer to Exhibit B1.

Contractor is not required to post data into CDS. Reports for this augmentation are listed in Exhibit B under the "Required Reports to Process Invoices" section.

**Exhibit B1  
Method and Rate of Payment**

**Samaritan House (Safe Harbor)  
Core Services - FY 2013-14  
Department of Housing/DOH**

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**FY 2013-14 Augmented Funding**

In full consideration of the services provided in **Exhibit A1** and by the Contractor pursuant to this Agreement, the County shall pay the Contractor \$10,000 on quarterly basis not to exceed \$40,000 for the FY 2013-14 for the actual costs incurred for services rendered during the term of the contract. The funding Source that is hereby added to this Agreement in the amount of \$40,000 is limited time funding and is due to a MOU between Human Services Agency and Department of Housing and subject to funding availability.

In any event the total amount of the Agreement for FY 2013 -14 shall not exceed \$404,065..

County may terminate this Agreement or a portion of the services referred to in Exhibit A and A1, based upon availability of federal, state, or County funds by providing a thirty (30) day written notice to Contractor. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable.

All Quarterly Reports and Invoices are to be submitted to the San Mateo County Human Services Agency Center on Homelessness, Ali Shirkhani – 472 Harbor Boulevard, Building C – Belmont, CA 94002. Phone (650) 802-7675.

**Required Reports to Process Invoices:**

Quarterly Reports must contain the following information:
• Quarterly Performance Summary Report
• Quarterly Program Narrative Report
• Quarterly Clients Count and Total Bed Night Report