



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: July 29, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD, Director, Human Services Agency

Subject: Amendment to the Agreement with InnVision Shelter Network

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with InnVision Shelter Network to provide operational costs for Safety Net Services, increasing the amount by \$180,671 to \$1,155,341.

BACKGROUND:

Dwindling federal funds has compelled local administrative agencies to streamline operations while still attempting to serve low-income clients. To respond accordingly, on June 3, 2013, the Department of Housing (DOH) announced the FY 2013 -14 allocations of \$315,426, through its public advisory process for Community Development Block Grant (CDBG), Emergency Solution Grant (ESG), and Rapid Re-Housing Grant (RRH). Through a Memorandum of Understanding with DOH, the Human Services Agency (HSA) will administer these funds along with Net County Cost funds, to five Core Service Agencies in San Mateo County. HSA has agreements in place with the five Core Service Agencies through June 30, 2016.

DISCUSSION:

CDBG Programs require HUD reporting. DOH and HSA have mutually agreed, through a Memorandum of Understanding, to limit HUD reporting to one agency, InnVision Shelter Network (IVSN). HSA will allocate all CDBG funding to IVSN and reallocate \$134,755 in Net County Cost originally budgeted for IVSN to the five remaining Core Service Agencies through amendments which will allow IVSN (in cooperation with the other five agencies) to serve an additional 415 unduplicated households with shelter services. This arrangement will not impact services to HSA clients.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold

harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the amendment and Resolution as to form and the Contractor meets the insurance requirements.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing operational costs for Safety Net Services. It is anticipated that 415 unduplicated households will be served for FY 2013 -14, and 94% of those completing emergency program move to transitional program, and 91% of households completing transitional housing move to permanent housing.

PERFORMANCE MEASURE(S):

Measure	FY 2013-14 Actual	FY 2013-14 Projected
Number of additional households served.	N/A	415
Percent of households completing emergency program and moving to transitional housing program.	N/A	94%
Percent of households completing transitional housing program and moving to permanent housing.	N/A	91%

FISCAL IMPACT:

The term of this agreement remains the same, July 1, 2013 through June 30, 2016. IVSN will receive an increased amount of \$315,426 of CDBG and ESG funding, and a decreased amount of \$134,755 in General Funds (net gain of \$180,671 for IVSN) for FY 2013-14 through this Amendment. HSA will reallocate the \$134,755 in Net County Cost originally budgeted for IVSN to the five remaining shelters. The amendment amount of \$180,671 is fully funded through CDBG funds, and is included in the FY 2013-14 Recommended Level budget. There is no additional Net County Cost. There is an increase in the amount of this contract, due to a decision to administer reporting through one provider.