



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 26, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Amendment to the Agreement with Self Help for the Elderly

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with Self Help for the Elderly to provide congregate nutrition, home-delivered meals, and information and assistance services, adding the Health Insurance Counseling and Advocacy Program, extending the term through June 30, 2014, and increasing the amount by \$238,179 to an amount not to exceed \$338,179.

BACKGROUND:

On July 23, 2013, the Director of Aging and Adult Services (AAS) authorized agreement No. 57000-14-D022 with Self Help for the Elderly to provide congregate nutrition, home-delivered meals and information and assistance services to individuals 60 years and older and home delivered meals to individuals under 60 years for the term July 1, 2013, through September 30, 2013, in an amount not to exceed \$100,000. This agreement was for only a three-month term due to changes in funding structures and reporting requirements as a result of the Federal Sequester of Older Americans Act (OAA) funding,

AAS now wishes to extend the term of the agreement through the entire FY 2013-14, increase required services units for the aforementioned programs for the additional nine-month period, add the Health Insurance Counseling and Advocacy Program (HICAP) service requirements, and increase the corresponding OAA and County General Funds to support the services to be provided.

DISCUSSION:

Self Help for the elderly will provide congregate nutrition services at the San Mateo Center at Central Park to individuals 60 years and older with an emphasis on those in economic and social need with particular attention to low-income minority individuals,

older individuals with limited English proficiency, and older individuals residing in rural areas. In addition, Self Help for the Elderly will provide home-delivered meals, information and assistance and HICAP services to individuals 60 years and older. Self Help for the Elderly will also provide home delivered meals to individuals under 60 through a County-sponsored program.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The amendment and Resolution have been reviewed and approved by County Counsel as to form. The Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance or memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

The agreement with Self Help for the Elderly contributes to the Shared Vision 2025 outcome of a Health Community by providing congregate nutrition, home delivered meals, information and assistance and HICAP services to older adults and adults with disabilities. Through these and other community-based services funded through OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2014-15 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreement is July 1, 2013, through June 30, 2014, in an amount not to exceed \$338,179. Of this amount, \$295,898 is funded through OAA funding and \$3,600 is funded from the Meals on Wheels Trust Fund. The remaining \$38,681 is the Net County Cost. Funds for these services are included in the AAS FY 2013-14 Recommended Budget. Payment provisions for these services are essentially the same as the prior contract.