



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Department of Housing



Date: August 15, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors (Sitting as the Governing Board of Commissioners of the Housing Authority)

From: William Lowell, Executive Director, Housing Authority

Subject: Amendment to Agreement with HIP Housing

RECOMMENDATION:

Acting as the Governing Board of Commissioners of the Housing Authority, adopt Resolution 2013-08 authorizing the Executive Director of the Housing Authority of the County of San Mateo to amend an agreement with HIP Housing for the Provider-Based Assistance Program, increasing the amount by \$257,040 to an amount not to exceed \$385,560.

BACKGROUND:

The Provider-Based Assistance (PBA) program is authorized through the Housing Authority of the County of San Mateo's Moving to Work agency status, which allows certain program flexibilities, with approval from the Board and the Department of Housing and Urban Development.

The PBA program enables the Housing Authority of the County of San Mateo (HACSM) to enter into formal partnerships with local service providers to provide time-limited rental assistance, in connection with supportive services, to individuals or families with special needs. The goals of the PBA program are to assist eligible households to increase their housing stability, improve their skills and/or income, and obtain greater self-sufficiency. Each provider designs and implements its own program using HACSM funds for the housing component.

DISCUSSION:

On April 23, 2013, the Board approved the HACSM Executive Director to execute an agreement with HIP Housing for the PBA program.

The original agreement was effective May 1, 2013, for an initial term of three years and provided for assistance at one of HIP Housing's shared housing residences in Redwood

City. Planning and implementation of the first house have been very successful and HACSM and HIP Housing are expanding the program to include two other shared housing units – one house in San Carlos and a second house in Redwood City. The expanded PBA program will enable HIP Housing to provide time-limited rental assistance, in connection with innovative supportive services, to low-income single parents who are in school and working towards self-sufficiency. As a result of adding these two houses, the amount of the agreement will increase by \$257,040 to a total amount not to exceed \$385,560.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Livable Community by enabling HACSM to provide housing subsidy to low and very low income households while increasing housing choice and encouraging self-sufficiency through program flexibilities.

FISCAL IMPACT:

There is no Net County Cost associated with this action. All funds required to operate the program are provided by the U.S. Department of Housing and Urban Development and are part of HACSM's Section 8 Voucher renewal funding and reserves.