



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency



Date: July 29, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Beverly Beasley Johnson, JD, Director, Human Services Agency

Subject: Third Amendment to the Agreement with Project WeHOPE

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with Project WeHOPE to extend program services due to Community Services Block Grant Funding, increasing the amount by \$36,500 to \$222,173.

BACKGROUND:

The Human Services Agency (HSA) through a Memorandum of Understanding (MOU) with Department of Housing (DOH) will administer and monitor the public service agreements receiving Community Services Block Grant (CDBG), Emergency Solution Grant (ESG) and Rapid Re-Housing Grant (RRH). On June 3, 2013, DOH announced the FY 2013-14 allocations, granting a lump sum of \$315,426 for CDBG, ESG, and RRH funds through HSA to assist six shelters.

DISCUSSION:

Project WeHOPE applied for \$36,500 through DOH for CDBG funding for the shelter operation to remain open for an additional 30 days. The additional funding will enable Project WeHOPE to extend services to 40 homeless individuals. This third amendment will allocate the \$36,500 for FY 2013 -14 only.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the third Amendment to the Agreement and the Resolution as to form. The Contractor meets the insurance requirements.

Approval of this third amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing operational cost for shelter services. It is

anticipated that the augmented amount will enable the shelter to be open for an additional month to serve up to 40 individuals.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Actual	FY 2013-14 Projected
Average Number of individuals receiving emergency shelter per night.	N/A	40
Percent of eligible individuals connecting to eligible services.	N/A	66%

FISCAL IMPACT:

The term of the Agreement remains the same, July 1, 2011 through June 30, 2014. This third Amendment will increase the Agreement by \$36,500 for a total obligation of \$222,173. The \$36,500 is 100% Net County Cost and has been included in the FY 2013-14 Recommended Budget. The Agreement has slightly decreased due to the corresponding CDBG allocation.