



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 26, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Amendment to the agreement with Peninsula Family Service

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with Peninsula Family Service to provide congregate nutrition, employment, and information and assistance services, extending the term through June 30, 2014, and increasing the amount by \$91,775 to a total amount not to exceed \$122,367.

BACKGROUND:

On July 23, 2013, the Director of Aging and Adult Services (AAS) approved agreement No. 57000-14-D021 with Peninsula Family Service to provide congregate nutrition, employment, and information and assistance services for older adults and adults with disabilities for the term July 1, 2013 through September 30, 2013, in an amount not to exceed \$30,592. This agreement was for only a three-month term due to the change in funding structures and reporting requirements as a result of the Federal Sequester of Older Americans Act (OAA) funding.

AAS now wishes to extend the term of the agreement through the entire FY 2013-14, increase the required service units for the remaining nine months and increase the corresponding OAA and County General Funds to support the services provided.

DISCUSSION:

Peninsula Family Service will provide congregate nutrition at the Fair Oaks Adult Activity Center to individuals 60 years and older with an emphasis on those in economic and social need with particular attention to low-income minority individuals, older individuals with limited English proficiency and older individuals residing in rural areas. Peninsula Family Service will also provide employment services designed to maintain or obtain part-time/full time employment for older persons or assist them in selecting and entering into a second career. In addition, Peninsula Family Service will provide information and

assistance services, including providing individuals with information and services available within the community; linking individuals to the services and opportunities that are available within the community; and to the maximum extent practicable, establishing adequate follow-up procedures.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The amendment and Resolution have been reviewed and approved by County Counsel as to form. The Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance or memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

The amendment to the agreement with Peninsula Family Service contributes to the Shared Vision 2025 outcome of a Health Community by providing congregate nutrition, employment and information and assistance services to older adults and adults with disabilities. Through these and other community-based services funded through the OAA, it is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2014-15 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreement is July 1, 2013, through June 30, 2014, in an amount not to exceed \$122,367. Of this amount, \$94,923 is funded through OAA funding. The remaining \$27,444 is the Net County Cost. Funds for these services have been included in the AAS FY 2013-14 Recommended Budget. Payment provisions for these services are essentially the same as the prior contract.