



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 8, 2013
Board Meeting Date: September 10, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Lisa Mancini, Director, Aging and Adult Services

Subject: Agreements with three providers for Adult Day Care Services

RECOMMENDATION:

Adopt a Resolution authorizing agreements with Catholic Charities CYO; the City of South San Francisco; and Peninsula Volunteers, Inc., to provide adult day care services, for the term of July 1, 2013 through June 30, 2015, in the collective amount not to exceed \$141,600.

BACKGROUND:

Aging and Adult Services (AAS) receives funding from the California Department of Aging (CDA) for the Multipurpose Senior Services Program (MSSP). These funds allow clients of MSSP to receive a variety of services such as adult day care, transportation, attendant care and family caregiver support through agreements with community-based organizations.

The primary objective of MSSP is to foster and maintain independence and dignity in community settings for frail seniors by preventing or delaying their placement in a nursing facility. Adult day care is a comprehensive service MSSP is able to provide to eligible clients and their families that enables clients to remain in their homes.

In November 2012 AAS released a Request for Proposals (RFP) to select providers of adult day care services for MSSP clients. Catholic Charities, CYO; the City of South San Francisco; and Peninsula Volunteers, Inc., were the only proposers for these services. An evaluation committee including representatives from the Leslie Foundation, Health Plan of San Mateo and San Mateo County In-Home Supportive Services program evaluated each proposal to assess the applicants' experience and competence in the provision of the services required. Based on the criteria and the committee's evaluation, all three applicants were selected to provide adult day care services.

DISCUSSION:

Catholic Charities, CYO; the City of South San Francisco; and Peninsula Volunteers, Inc., will provide structured and therapeutic programs of supervised social, recreational and nutritional services; provide respite to caregivers; and link participants to needed information and support services. The goal of adult day care services is to maintain or improve the well-being of seniors and adults with disabilities. Clients of MSSP are eligible for adult day care services upon referral from designated case managers on staff at AAS.

The collective contract amount of \$141,600 is for FY 2013-14 only. An amendment will be brought to your Board at a later date when the available MSSP funding for FY 2014-15 is known.

AAS requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) for each agreement, and/or modify the contract term and/or services so long as the modified term or services is/are within the current revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The Contractors meet insurance certification requirements.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. These agreements are on the Continuing Resolution.

These agreements contribute to the Shared Vision 2025 outcome of a Healthy Community by providing adult day care services to at-risk individuals that helps them remain in the most independent setting possible. It is anticipated that 95% of at-risk individuals will be maintained in a least restrictive setting through case management.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2013-14 Projected
Percent of at-risk individuals maintained in a least restrictive setting through case management	95%	95%

FISCAL IMPACT:

The term of the agreements is July 1, 2013 through June 30, 2015, and the aggregate maximum fiscal obligation of the agreements is \$141,600. The funding for these agreements is a combination of state and federal funds. There is no Net County Cost. Funds for these services have been included in the AAS FY 2013-14 Recommended

Budget. The payment provisions for these agreements are essentially the same as prior contracts.

Request for Proposals – Matrix

1	Where was the RFP advertised?	Daily Journal: once on a weekday and once on a weekend.
2	In addition to any advertisement, list others to whom the RFP announcement was sent:	N/A
3	State the total number of RFP's sent to prospective proposers:	Requests were downloaded from the Health System website.
4	How many proposals did you receive?	3
5	List in alphabetical order the names of the proposers (or finalists, if applicable) and the location:	<p>Catholic Charities, CYO</p> <p>San Carlos</p> <p>City of South San Francisco</p> <p>South San Francisco</p> <p>Peninsula Volunteers, Inc.</p> <p>Menlo Park</p>

