

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH CRIME SCENE CLEANERS  
INC., TO PROVIDE SPECIALIZED RESIDENTIAL CLEANING FOR THE PUBLIC  
GUARDIAN AND PUBLIC ADMINISTRATOR PROGRAMS, FOR THE TERM OF  
JULY 1, 2013 THROUGH JUNE 30, 2016, IN AN AMOUNT NOT TO EXCEED  
\$350,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, both Aging and Adult Services (AAS) Public Guardian(PG) and the Public Administrator (PA) programs act under the authority and direction of the Superior Court ; and

**WHEREAS**, the PG may be appointed for the person, for the estate or for both to serve frail elder, physically disabled and mentally disabled residents who are substantially unable to provide for their own personal needs of health, food, clothing or shelter and are unable to manage their financial resources or resist fraud or undue influence ; and

**WHEREAS**, the PA shares similar responsibilities as the PG for decedent cases, including marshaling and protecting assets, collecting all income due, paying all just debts and representing or arranging representation in all legal matters; and

**WHEREAS**, there are circumstances under which the PG and PA receive cases

where it is necessary to clean out the client's or decedent's real property; and

**WHEREAS**, in April 2013 AAS conducted a Request for Proposals (RFP) for specialized residential cleaning services for the term July 1, 2013 through June 30, 2016, whereby Crime Scene Cleaners, Inc., was the only proposer and was selected to provide the services; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an agreement , reference to which is hereby made for further particulars, whereby Crime Scene Cleaners Inc., shall provide specialized residential cleaning services for PG and PA clients' real property; and

**WHEREAS**, both parties now wish to enter into said agreement with a maximum fiscal obligation of \$350,000 for the term of July 1, 2013 through June 30, 2016; and

**WHEREAS**, the Board of Supervisors has examined the agreement and approved it as to form and content.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board be and is hereby authorized and directed to execute said agreement with Crime Scene Cleaners Inc., for and on behalf of the County of San Mateo and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.