

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING: 1) AN AGREEMENT WITH CAPITA TECHNOLOGIES, INC. TO PROVIDE PROFESSIONAL SERVICES FOR THE CONFIGURATION, SETUP, DATA MIGRATION, INTEGRATION AND TRAINING OF THE PROBATION CASE MANAGEMENT SYSTEM, FOR THE TERM OF AUGUST 6, 2013 THROUGH AUGUST 5, 2016, IN AN AMOUNT NOT TO EXCEED \$1,653,910.73; AND 2) WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING AN AGREEMENT WITH PATRICIA HIGHLANDER FOR FUNCTIONAL ANALYST PROFESSIONAL SERVICES, FOR THE TERM OF AUGUST 6, 2013 THROUGH JANUARY 5, 2015, IN AN AMOUNT NOT TO EXCEED \$121,200**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Information Services Department released Request for Proposals RFP# ISD1820 on May 14, 2012 for a new Probation Case Management System; and

**WHEREAS**, this has been presented to this Board of Supervisors for its consideration and approval in the form of an Agreement whereby Capita Technologies, Inc. will provide professional services for the configuration, setup, data migration, integration and training of the probation case management system for the term of August 6, 2013 through August 5, 2016, in an amount not to exceed \$1,653,910.73; and

**WHEREAS**, it is in the County's best interest to waive the RFP process for the Agreement with Patricia Highlander due to her extensive experience migrating case management systems and over twenty years of experience in the Merced County Probation Department. She can provide the County with not only case management

program expertise, but also systems expertise; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and approval in the form of an Agreement whereby Patricia Highlander will provide professional services for functional analyst consulting services for the term of August 6, 2013 through January 5, 2015, in an amount not to exceed \$121,200; and

**WHEREAS**, this Board of Supervisors has examined and approved same as to both form and content, and desires to enter into same.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors be and is hereby authorized to execute said Agreements between Capita Technologies, Inc. and Patricia Highlander for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the signature thereto.

**BE IT FURTHER RESOLVED** that signature authority is granted to the Chief Information Officer to execute contract amendments for both Agreements, in conjunction with the approval from the Chief Probation Officer, which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the Contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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