



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: June 10, 2013
Board Meeting Date: July 9, 2013
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Agreement with Zenaida Manzano doing business as 262 Station Avenue Home

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with Zenaida Manzano doing business as 262 Station Avenue Home for the provision of residential board and care services to mentally ill clients, for the term of July 1, 2013 through June 30, 2016, in an amount not to exceed \$167,337.

BACKGROUND:

Zenaida Manzano doing business as 262 Station Avenue Home has been providing residential board and care services to mentally ill adult clients between the ages of eighteen to fifty-nine. This Contractor provides Augmented Services for seriously mentally ill clients who require a higher level of supervision and services; including more intensive mental health services, social skills training and assistance with daily living activities.

DISCUSSION:

Through this agreement the Contractor will provide residential care services for adult male clients between the ages of eighteen to fifty-nine for a total of eleven (11) beds. These services will enhance successful community living and avoid a more costly, higher level of care. Under the B-1 Administrative Memorandum, housing and related supports are exempt from the requirement for selection through a Request for Proposals process.

Behavioral Health and Recovery Services (BHRS) requests your Board to authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or

modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The Contractor meets insurance certification requirements.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Healthy Community through the provision of residential board and care services to mentally ill clients. Behavioral Health and Recovery Services (BHRS) provides a range of services to promote wellness and recovery and to support consumers remaining in the lowest possible level of care. The provision of residential board and care services is one established level of care. It is anticipated that 80% of clients will participate in weekly health related or social activities, which is an indicator of engagement in a milieu designed to increase clients' socialization and awareness of health issues.

PERFORMANCE MEASURE(S):

Measure	FY 2012-13 Estimate	FY 2013-14 Projected
Percentage of clients who participate in weekly activities.	n/a*	80%

* Data collection for this measure is under development, no results available in FY 2012-13.

FISCAL IMPACT:

The term of the agreement is July 1, 2013 through June 30, 2016, and the maximum obligation is \$167,337. For FY 2013-14 the maximum obligation is \$55,728. Of that amount, sales tax through Realignment will fund \$50,155 and the Net County Cost will be \$5,573. The payment provisions and levels of service in the agreement are essentially the same as the prior agreement. Funds for these services will be included in the BHRS FY 2013-14 Recommended Budget. Similar arrangements will be made for FY 2014-15 and for FY 2015-16.