



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works



**Date:** June 5, 2013  
**Board Meeting Date:** July 9, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** James C. Porter, Director of Public Works  
**Subject:** Annexation of Property to the Fair Oaks Sewer Maintenance District – Lands of Upson

**RECOMMENDATION:**

Acting as the Governing Board of the Fair Oaks Sewer Maintenance District, adopt a Resolution setting Tuesday, August 6, 2013 at 9:00 A.M. at your regularly scheduled Board meeting, as the time and place for a public hearing on the proposed annexation of the Lands of Upson (145 Jane Drive, Woodside, APN 073-021-100) to the Fair Oaks Sewer Maintenance District.

**BACKGROUND:**

The Fair Oaks Sewer Maintenance District (District) entered into an agreement (Agreement) with the Town of Woodside (Town) dated April 2, 1968 for the provision of sewage transmission and disposal through the District facilities of wastewater collected by the District for properties within the corporate limits of the Town and within the Town's Redwood Creek Main Trunk Sewer and Glens Collection System Assessment District (Assessment District), once the properties are annexed to the District.

The Agreement requires properties within the Town that are proposed to be served by the District be annexed to the District, and also requires the Town to approve said annexations into the District. The Town executed Resolution No. 2013-6925 on February 12, 2013 (attached), consenting to the proposed annexation of this property. Sections 5820 et seq. of the Streets and Highways Code authorize your Board to adopt a resolution setting the time and place for the hearing upon the question of annexation, and to conduct a hearing to determine whether the territory shall be annexed.

**DISCUSSION:**

Linus M. and Jennifer K. Upson are the current owners of the property within the Town at 145 Jane Drive, which is also identified as Assessor's Parcel Number 073-021-100.

They have requested that their property be annexed to the District in order to receive sewer service.

The District is able to provide sewer service to the property as it is one of the properties within the Assessment District that was allocated a portion of the District's sewage treatment capacity. Public Works staff has also determined that the property can be served through the facilities of the District, and is recommending that a public hearing be set for your Board's regular meeting of August 6, 2013 at 9:00 A.M. to consider the proposed annexation.

County Counsel has reviewed and approved the Resolution as to form. The required notices will be posted and published subject to your Board adopting the proposed Resolution.

Approval of this action contributes to the Shared Vision 2025 outcome of a Healthy Community by continuing to provide effective sanitary sewer service to a parcel in a suburban area that would otherwise use an "on-site" method to handle wastewater.

**FISCAL IMPACT:**

All required fees for the parcel have been paid as follows:

• Annexation Processing Fee:	\$1,800
• District Connection Fee:	\$3,978
• Plan Review Fee:	\$300
• Sewer Inspection Permit Fee:	\$300
• State Board of Equalization's Recording and Mapping Fee:	\$350

If the annexation is approved, the property owner will be subject to the annual sewer service charge levied by the District, which has been set at \$530 for Fiscal Year 2013-2014. The property owner will construct and pay for the sewer main extension and lateral that are necessary to bring sewer service to this property.

There is no impact to the General Fund.

RESOLUTION NO. 2013 - 6925

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODSIDE  
CONSENTING TO THE ANNEXATION OF LAND TO THE FAIR OAKS SEWER  
MAINTENANCE DISTRICT FOR 145 JANE DRIVE**

**WHEREAS**, the Fair Oaks Sewer Maintenance District has requested that the Town of Woodside consent to the annexation of the hereinafter described territory to the Fair Oaks Sewer Maintenance District; and

**WHEREAS**, said property is within the boundaries of the Redwood Creek Trunk Sewer Assessment District; and

**WHEREAS**, this Council finds that such annexation would be in the best interest of the Town and of the Fair Oaks Sewer Maintenance District, according to the agreement between the two agencies, dated April 2, 1968; and

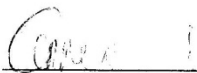
**WHEREAS**, the property owners, Jennifer and Linus Upson, have paid the fee for construction and installation of a public sewer to the property of \$14,250 and Town fees of \$1,425.

**NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WOODSIDE** that the Town of Woodside hereby consents to the annexation of all of that certain real property situated in the Town of Woodside, County of San Mateo, State of California, identified as Assessor's Parcel Number 073-021-100 to the Fair Oaks Sewer Maintenance District.

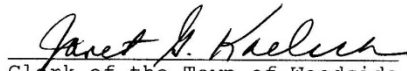
\* \* \* \* \*

**PASSED AND ADOPTED** by the Town Council of the Town of Woodside, February 12<sup>th</sup>, 2013, by the following vote of the members thereof:

AYES, and in favor thereof, Councilmembers: Burow, Gordon, Mason,  
Shanahan, Mayor Kasten  
NOES, Councilmembers: None  
ABSENT, Councilmembers: Romines  
RECUSED, Councilmembers: Tanner

  
\_\_\_\_\_  
Mayor of the Town of Woodside

ATTEST:

  
\_\_\_\_\_  
Clerk of the Town of Woodside  
145JaneDriveSewerAnnexation