

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.

ATR13 020

DEPARTMENT
PLANNING AND BUILDING

DATE
03/06/2013

1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:

	CODES		AMOUNT	DESCRIPTION
	FUND OR ORG	ACCOUNT		
FROM	38430	2652	113,075.00	Project Cost Reimbursement – Unanticipated Revenue
TO	38430	5858	113,075.00	Other Professional Contract Services

Justification (Attach Memo if Necessary)

To fund contract with Analytical Environmental Services to prepare draft Environmental Impact Report for Ascension Heights Subdivision. There is no net county cost involved.

DEPARTMENT HEAD

DATE 3/7/13

2. ☐ Board Action Required ☒ Four-Fifths Vote Required ☐ Board Action Not Required

Remarks:

COUNTY CONTROLLER

DATE

3. ☒ Approve as Requested ☐ Approve as Revised ☐ Disapproved

Remarks:

COUNTY MANAGER

DATE 3/18/13

DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 20____

Ayes an in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

Absent

Supervisors: _____

PRESIDENT, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

ATTEST:

Clerk of Said Board

DISTRIBUTION: Board of Supervisors – Controller – County Manager – Department – Treasurer