



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Sheriff's Office



**Date:** March 12, 2013  
**Board Meeting Date:** April 9, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Sheriff Greg Munks  
**Subject:** Agreement with Ghilotti Construction Company

**RECOMMENDATION:**

Adopt a Resolution authorizing the Sheriff or his/her designee to:

- A) Execute an agreement with Ghilotti Construction Company to provide rough grading services for the San Mateo County Replacement Jail at 1300 Maple Street in Redwood City, for the term of April 9, 2013, through December 31, 2013, in an amount not to exceed \$895,000; and
- B) Execute an Owner Assigned and Novation Agreement, necessary to assign the Trade Contract from the County to the Construction Manager
- C) Authorize an additional \$116,350 contingency for unforeseen conditions or scope adjustments at this phase of the project.

**BACKGROUND:**

In December, 2010 the Board of Supervisors acquired 4.85 acres of land in Redwood City, east of Highway 101, on Maple Street at Blomquist Street for the express purpose of constructing a Replacement Jail. On October 4, 2011, the Board approved the scope and size of the jail project. On May 5, 2012, the Board approved contracts for jail design, engineering, and construction management services. A groundbreaking ceremony was held for the Replacement Jail on July 10, 2012. Demolition of the existing buildings was completed in September, 2012. In March 2013, site clean-up and remediation was completed. Design documents for the facility are planned and packaged to adapt to different construction phases.

**DISCUSSION:**

On November 19, 2012, the San Mateo County Sheriff's Office issued a Request for Statement of Qualifications (RFSOQ) to prequalify potential bidders as the first step of the County's selection process for firms to provide rough grading for the replacement jail facility. The RFSOQ outreach included advertising in local newspapers and posting of the RFSOQ on the Sheriff's Office Jail Planning Unit website. Four firms responded to the RFSOQ. After review of each firm's Statement of Qualifications, four firms were selected for prequalification: A&B Construction, Ghilotti Construction Company, Goodfellow Top Grade Construction, and O.C. Jones & Sons. On February 1, 2013, Requests for Bids were sent to each of the pre-qualified firms. Two firms returned timely bids, and a public bid opening was held on February 28, 2013. Ghilotti Construction Company was the lowest responsible bidder.

The scope of work for the rough grading includes but is not limited to furnishing and installing all rough grading. Jail Planning reviewed the bid documents and has determined that the Equal Employment program submitted by Ghilotti Construction Company is in accordance with the current Equal Employment guidelines and that the contractor complies with the equal benefits and jury duty pay provisions of the County ordinance code. If the Board approves the award to Ghilotti Construction Company, the County will enter into the Trade contract with Ghilotti Construction Company. Upon execution of the Trade Contract it will be assigned to Sundt/Layton who, in its role as Construction Manager, will oversee the performance of the Trade Contract. A form of the assignment agreement was approved by the Board as part of the approval of the Agreement for Construction Management Services with Sundt/Layton.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Approval of this resolution contributes to the Shared Vision 2025 Outcome of a Collaborative Community, by ensuring a safe and cost effective Replacement Jail Facility.

**FISCAL IMPACT:**

The amount of the agreement with Ghilotti Construction Company is \$895,000, with an additional authorization for a \$116,350 contingency for unforeseen conditions and/or scope adjustments at this phase of the project. The funding for this agreement is included in the County's 2012-13 Capital Improvement budget. There is no additional Net County Cost.

Exhibit A – Request for Proposals  
Exhibit B – RFP Process Matrix