



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Department of Housing



**Date:** March 5, 2013  
**Board Meeting Date:** March 26, 2013  
**Special Notice / Hearing:** Public Hearing  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors (Sitting as the Board of Commissioners of the Housing Authority)

**From:** Duane Bay, Director, Department of Housing  
William Lowell, Executive Director, Housing Authority

**Subject:** Housing Authority of the County of San Mateo FY2014 Moving to Work Annual Plan

**RECOMMENDATION:**

Acting as the Governing Board of Commissioners of the Housing Authority of the County of San Mateo, conduct a public hearing to consider adopting Resolution 2013-02 approving the Housing Authority of the County of San Mateo FY2014 Moving to Work Annual Plan.

**BACKGROUND:**

Moving to Work (MTW) is a demonstration program that offers participating housing authorities the opportunity to design and test innovative, locally designed housing and self-sufficiency strategies for low-income families by allowing exemptions from certain housing regulations. On April 8, 2008, the Board approved the Housing Authority of the County of San Mateo (HACSM) 10-year MTW Amended and Restated Agreement with the U.S. Department of Housing and Urban Development (HUD), authorizing its participation in the program.

Since 2008, HACSM has implemented activities to increase administrative efficiencies, encourage self-sufficiency, and increase housing choice.

As part of its participation in the MTW program, HUD requires housing authorities to submit an MTW Annual Plan by April 15 of each year. The MTW Annual Plan process requires obtaining input from the public and approval from the Board of Commissioners and HUD.

The MTW Annual Plan for fiscal year ending June 30, 2014 (FY2014) includes information related to proposed and ongoing activities, as well as long term goals and strategies for the agency.

**DISCUSSION:**

The FY2014 MTW Annual Plan covers the period of July 1, 2013, through June 30, 2014. The MTW Annual Plan was completed in accordance with all HUD regulations and requirements, including that all documents are made available to the public for review for a prescribed period of time prior to adoption by the governing board. A public hearing was advertised in local newspapers and online at the department's website; the public hearing was held on March 5, 2013, to receive comments. A copy of the proposed MTW Annual Plan was posted on the internet before the public hearing was held. No public comments were received. Activities within the MTW Annual Plan were shared with HUD-MTW staff from San Francisco and Washington D.C. on February 14, 2013.

In the FY2014 MTW Annual Plan, HACSM is proposing three activities. Two of the activities, "Modify EIV Income Report Review Schedule" and "Revise Child Care Expense Deduction", are designed primarily to increase administrative efficiencies in program operations. The third activity, "Expand MTW Self-Sufficiency Program", is substantial and is focused on HACSM's long term goal of utilizing its limited voucher resources more effectively. The activity will increase the amount of Section 8 vouchers that have a five-year time limit from 300 to 800 vouchers. At the same time, HACSM will expand its case management requirements and self-sufficiency service offerings for clients with time-limited vouchers. HACSM will also conduct in depth outcome research on the initiative, most likely in partnership with a university.

County Counsel has reviewed and approved the Resolution as to form.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of a Livable Community by enabling HACSM to provide housing subsidy to low and very low income households while reducing its administrative burden by modifying stringent rules and regulations.

**FISCAL IMPACT:**

There is no Net County Cost associated with this action. All funds required to operate the program are provided by HUD.