



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Sheriff's Office



Date: February 19, 2013

Board Meeting Date: March 26, 2013

Special Notice / Hearing: None

Vote Required: Majority

To: Honorable Board of Supervisors

From: Sheriff Greg Munks

Subject: Agreement with the City of Vallejo

RECOMMENDATION:

Adopt a Resolution authorizing an agreement with the City of Vallejo for forensic services provided by the Sheriff's Office Forensic Laboratory for the term of July 1, 2012 through June 30, 2015, in an amount not to exceed \$248,358.

BACKGROUND:

In January 2004, the laboratory transitioned to a "Fee-for-Service" system in order to offset the debt service accrued by the construction of the new facility. To arrive at an equitable fee schedule, the laboratory staff along with Sheriff's Office senior management and representative police chiefs and city managers worked collaboratively to set both flat rate and billable fees. An Executive Steering Committee was also established to aid in resolving issues that could arise from this new environment.

The Sheriff's Office Forensic Laboratory has expanded its services through contracts with out-of-county cities including the Cities of Vallejo, Concord, and Hayward.

On September 22, 2009, the County entered into its second 3-year contract with the City of Vallejo for forensic laboratory work conducted by the Sheriff's Office Forensic Laboratory. This contract expired on June 30, 2012.

DISCUSSION:

Currently, the Sheriff's Office Forensic Laboratory is one of four laboratories providing service to the City of Vallejo. The proposed contract calls for the laboratory to respond to 1) officer involved shootings or incidents in which the City's law enforcement officers are injured or killed in the line of duty and 2) homicides, if the Department of Justice (DOJ) and Contra Costa County are unable to respond.

The laboratory manages the extra case load with one additional staff member. The additional staff position is fully supported by the contract with the City of Vallejo, and provides the agencies in San Mateo County an additional 960 hours of service at no additional cost to the County. In addition to providing the County with more service hours, serving the City of Vallejo adds an additional 100,000 people to our service population. The population of an area served is one of the key factors used in the distribution of DNA enhancement and backlog funds. Continuing this contractual relationship will maintain our service population at a level that will keep the laboratory working as a regional laboratory, in a better position to receive federal grant funds.

County Counsel has reviewed and approved the resolution and agreement as to form.

Approval of this agreement contributes to the Shared Vision 2025 outcome of a Collaborative Community by forging a partnership with the City of Vallejo through providing specialized investigative and scientific analytical services which result in professional conclusions and expert testimony to support the investigation and adjudication of alleged criminal activity.

PERFORMANCE MEASURE(S):

Measure	FY 2010-11 Actual	FY 2011-12 Actual
Total number of cases received from the City of Vallejo	349.50	414.00

FISCAL IMPACT:

The contract is for a three (3) year term expiring June 30, 2015, and for a reimbursement amount not to exceed \$248,358. Revenue for the proposed agreement has been included in the Sheriff's Office FY 2012-13 Adopted Budget and will be included in future budgets during the term of the agreement. There is no Net County Cost.