



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Public Works and Parks



**Date:** January 16, 2013  
**Board Meeting Date:** February 26, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** James C. Porter, Director of Public Works and Parks

**Subject:** FY 2013-14 Job Order Contracts - General Construction

**RECOMMENDATION:**

Adopt a Resolution:

- A) Adopting the Construction Task Catalogs, Specifications, and conformance with prevailing wage scale requirements for the County of San Mateo FY 2013-14 Job Order Contracts for General Construction with application throughout the County; and
- B) Authorizing the Director of Public Works to call for sealed bids to be received by Tuesday, March 19, 2013, at 2:30 p.m. in the office of the Clerk of the Board of Supervisors.

**BACKGROUND:**

A Job Order Contract (JOC) provides the Department of Public Works and Parks (Department) the ability to continue performing major maintenance and renovation projects throughout the County in a timely and cost effective manner.

Public Contract Code §20128.5 authorizes a Board of Supervisors to award individual annual contracts in amounts not to exceed \$4,400,000 for repair, remodeling, or other repetitive work to be done according to unit prices. The contracts may not be awarded for any new construction, or for design or contract drawings. The County's obligation to issue job orders under any JOC is limited to \$10,000 and, based on the contractor's performance, additional job orders may be issued up to the maximum aggregate \$4,400,000 currently allowed by law. This Board has taken similar action in prior years for JOC-General Construction.

**DISCUSSION:**

Federal agencies and counties in California use the JOC process to award multiple simultaneous contracts and expedite the delivery of public works projects. The Department uses the JOC process primarily to perform capital and larger building maintenance projects through an expedited process.

The bid documents call for up to three separate JOCs for general construction. The lowest responsible bidder on one contract will be declared ineligible for the others.

County Counsel has reviewed and approved the Resolution as to form.

Approval of these actions contribute to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to execute major maintenance and renovation projects throughout all County facilities.

**FISCAL IMPACT:**

The JOC is a requirements contract. Specific job orders issued under the terms of an agreement will be funded through allocations made by work authorizations established for each job order. The various individual job orders will be funded through grants, bonds, departmental sources, and/or general funds.

There is no specific budget associated with the individual JOCs. In no case will the individual aggregate contract exceed \$4,400,000, nor be less than \$10,000 each.