



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** November 27, 2012  
**Board Meeting Date:** January 8, 2013  
**Special Notice / Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
Lisa Mancini, Director, Aging and Adult Services

**Subject:** Amendment to Agreement HI-1213-08 with the California Department of Aging

**RECOMMENDATION:**

- A. Adopt a Resolution authorizing an amendment to the agreement with the California Department of Aging to enhance Health Insurance Counseling and Advocacy Program services by modifying the scope of work and increasing the amount by \$46,340 to \$328,407 for FY 2012-13; and
- B. Approve an Appropriation Transfer Request in the amount of \$46,340 from unanticipated federal aid to Program Service Provider(s) – Aging and Adult Services for the Health Insurance Counseling and Advocacy Program

**BACKGROUND:**

Your Board has designated itself as the Area Agency on Aging (AAA) of San Mateo County to carry out state-funded programs pursuant to the Older Americans Act of 1965. On April 24, 2012, your Board approved the FY 2012-16 Area Plan for Services for Older Adults and Adults with Disabilities. This plan, together with the annual budget, fulfills the California Department of Aging's (CDA) requirements and generates a contract from CDA funding.

On August 28, 2012, your Board authorized Resolution 72126 approving Agreement HI-1213-08 with CDA for FY 2012-13 in the amount of \$282,067 for Health Insurance Counseling and Advocacy Program (HICAP) services. Resolution 72126 also authorized the Chief of the Health System or designee to execute limited contract amendments.

Aging and Adult Services (AAS) contracts with a community-based organization, Self Help for the Elderly, to provide HICAP services, a volunteer-supported program that provides three basic services: community education, lay counseling and advocacy

related to Medicare. HICAP is an integral component of California's community-based long-term care system. Medicare beneficiaries and those under 65 who are about to become eligible for Medicare or who are disabled and on Medicare are eligible for HICAP services. Locally, the program is designed to carry out goals and objectives of the AAA Plan related to advocacy and health care.

**DISCUSSION:**

Amendment One to agreement CDA HI-1213-08 provides additional one-time-only federal funding from the State Health Insurance Program (SHIP). These funds were unspent at the end of FY 2011-12. The amendment also makes modifications to the language in Exhibit A, ARTICLE II, Scope of Work, as attached to the amendment. These changes are for the enhancement of HICAP services in the community. An amendment to the agreement with Self Help for the Elderly will be brought before your Board for review and approval.

County Counsel has reviewed and approved the Resolution and amendment as to form.

This amendment contributes to the Shared Vision 2025 outcome of a Healthy Community by offering enhanced health care counseling, advocacy and educational services related to Medicare. It is anticipated that 75% of HICAP recipients will report that they have gained useful knowledge and that their personal lives have improved as a result of HICAP services.

**PERFORMANCE MEASURE:**

Measure	FY 2011-12 Actual	FY 2012-13 Projected
Percent of HICAP service recipient stakeholder survey respondents indicating their personal life has improved as a result of services received	80%*	75%

\*The FY 2011-12 performance exceeded the division's expectations.

**FISCAL IMPACT:**

The term of the agreement remains July 1, 2012 through June 30, 2013. The maximum obligation for this agreement is increased by \$46,340 in federal funds from \$282,067 to \$328,407. There is no impact on the Net County Cost as a result of this action.