



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Health System



**Date:** September 20, 2012  
**Board Meeting Date:** November 20, 2012  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Jean S. Fraser, Chief, Health System  
Srija Srinivasan, Director of Strategic Operations, Health System

**Subject:** Agreement with Ravenswood Family Health Center

**RECOMMENDATION:**

Adopt a Resolution waiving the Request for Proposals process and authorizing an agreement with Ravenswood Family Health Center to provide outreach, enrollment, retention, and utilization services for children and adult health coverage programs for the term of January 1, 2013 through December 31, 2013, in the amount of \$124,000.

**BACKGROUND:**

Ravenswood Family Health Center (RFHC) provides access to health care services for uninsured, low-income, and medically underserved residents living in the southern region of San Mateo County. For the past nine years, the Health System has partnered with RFHC through the Children's Health Initiative (CHI) to enroll uninsured children and adults into the following health coverage programs: Medi-Cal (MC), Healthy Families (HF), Healthy Kids (HK) and the Access and Care for Everyone (ACE) program.

**DISCUSSION:**

In order to effectively conduct outreach to uninsured residents in San Mateo County, a Request for Proposals (RFP) was issued to community-based organizations throughout the County in September 2007. RFHC was one of six organizations selected to provide these services, targeting uninsured residents in the southern region of the County. We expect that outreach roles needed will change as the State implements the federal health reform law and we will know more details regarding local implications in 2013. We plan to issue a RFP for these services during 2013 and recommend continuation of RFHC's contract due to their outstanding performance in the past two years, enrolling more than 5,622 children and adults into health coverage programs.

Under this Agreement, RFHC will continue to perform outreach, enrollment, retention, and utilization activities targeting uninsured residents living in the southern region of

San Mateo County who are eligible for, but not enrolled in, health care coverage programs. These programs include: MC, HK, the Medicaid Coverage Expansion (MCE) and ACE. The contractor will oversee staff who will be trained as Certified Application Assistants and will use the One-e-App web-based application processing system to enroll eligible children and adults into the various health coverage programs.

Children's Health Initiative-Health Coverage Unit (CHI-HCU) requests that your Board authorize the Chief of the Health System or designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination, and equal benefits.

The agreement and Resolution have been reviewed and approved by County Counsel as to form. The contractor meets insurance certification requirements.

The agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by ensuring that uninsured residents living in the southern region of San Mateo County will be screened, enrolled, and retained in various health coverage programs. It is anticipated that 2,850 Children will be enrolled in MC, HF, ACE and MCE programs.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Projected</b>
Number of children and adults enrolled in MC, HF, HK, ACE and MCE	2,811	2,850

**FISCAL IMPACT:**

The term of this agreement is January 1, 2013 through December 31, 2013, for a maximum obligation of \$124,000. Agreement costs of \$124,000 are included in the Children's Health Initiative-Health Coverage Unit (CHI-HCU) FY 2012-13 Adopted Budget. The payment provisions and levels of service in this contract are essentially the same as the prior contract. The contract is funded with \$21,080 in contributions from First Five San Mateo County, Peninsula and Sequoia Healthcare Districts and the CHI Trust Fund; \$62,000 is funded with federal reimbursement from the Medi-Cal Administrative Activities program. The Net County Cost for this Agreement for FY 2012-13 is \$40,920.