

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND
AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH ULTRAEX, INC.
FOR COURIER AND DELIVERY SERVICES, REDUCING THE TERM OF THE
AGREEMENT TO NOVEMBER 30, 2012, AND INCREASING THE AMOUNT BY
\$166,000 TO \$266,000**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Ordinance code section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

WHEREAS, this Board has been asked to waive the Request for Proposals requirement in order for the San Mateo Medical Center (SMMC) to contract with UltraEx Inc. (UltraEx) for courier and delivery services; and

WHEREAS, on March 30, 2012, the Chief Executive Officer of SMMC approved an agreement with UltraEx for the term of April 1, 2012 through March 31, 2013, in the amount of \$100,000 for courier and transportation services; and

WHEREAS, due to SMMC's greater-than-anticipated needs for courier and transportation services, SMMC has expended the funds originally provided for in the

agreement; and

WHEREAS, SMMC requires an additional \$166,000 to cover the cost of services required through November 30, 2012, bringing the total amount under the agreement to \$266,000; and

WHEREAS, this Board has determined that it is in the best interest of the County to waive the Request for Proposals process; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to the agreement, reference to which is hereby made for further particulars, whereby the amount of the agreement is increased by \$166,000 to \$266,000; and

WHEREAS, the Board has considered the amendment to the agreement and approved it as to both form and content and desires to enter into; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County requirement for the Request for Proposals process for said agreement is hereby waived.

BE IT FURTHER RESOLVED that the President of the Board of Supervisors be, and is hereby authorized to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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