



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**  
Human Services Agency



**DATE:** August 13, 2012  
**BOARD MEETING DATE:** September 11, 2012  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
**SUBJECT:** Amendment to the agreement with Project WeH.O.P.E

**RECOMMENDATION:**

Adopt a Resolution authorizing:

- A. An amendment to the agreement with Project WeH.O.P.E., to add the Community Development Block Grant funding, increasing the amount by \$45,592 to \$119,092; and
- B. The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**BACKGROUND:**

On May 8<sup>th</sup>, 2012 your board approved Resolution number 071922 authorizing the allocation of the Community Development Block Grant (CDBG) funds in the Department of Housing Action Plan for FY 2012-13. CDBG funds were allocated based on recommendations from the Housing and Development Committee (HCDC) to eligible activities carried out by public agencies and non-profit entities of San Mateo County.

One of the recipients of CDBG funds is Project WeH.O.P.E, which was awarded \$45,952 to provide services to the homeless. WeH.O.P.E is utilizing the Lord's Gym Community Center as an emergency shelter to assist the homeless population of East Palo Alto and Menlo Park. On June 7, 2011, County Manager's Office approved HSA's agreement number 75100-12-C018 with Project WeH.O.P.E., to provide a temporary warming shelter in East Palo Alto, in the amount of \$73,500 for the term of July 1, 2011 through June 30, 2014. HSA is amending this agreement to include FY 2012-13 CDBG funding via a MOU with the Department of Housing.

**DISCUSSION:**

As the only warming shelter in East Palo Alto, Project WeH.O.P.E, provides a vital service that would otherwise not be available. In addition to basic housing, the warming shelter offers

food, counseling, and crisis intervention as well as referrals to other social services organizations. It is estimated that approximately 200 individuals will receive services at the warming shelter during the FY 2012- 2013 season as a result of this amendment. Numerous others will also receive crisis intervention and counseling to help manage their homeless situation and overall lives.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed the amendment and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing shelter services to 200 homeless adults of San Mateo County, of which 70% will be eligible for additional assistance.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 12-13 Projected</b>
Number of participants receiving emergency shelter	<b>200</b>
Percent of client connections eligible for services (transitional housing, permanent housing, drug treatment programs, health clinics, SSI/SSDI, etc.)	<b>70%</b>

**FISCAL IMPACT:**

The term of the agreement remains the same, July 1, 2011 through June 30, 2014. This amendment adds \$45,592 for a total obligation of \$119,092, which is funded through the Community Development Block Grant. Funds for this amendment have been included in the FY2012-13 tentatively Adopted Budget. There is no Net County Cost.