



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Public Works



Date: August 10, 2012
Board Meeting Date: September 11, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors
From: James C. Porter, Director of Public Works
Subject: FY 2012-13 Job Order Contracts - Mechanical Works

RECOMMENDATION:

Adopt a Resolution adopting and authorizing:

- A) The Construction Task Catalogs, Specifications, and conformance with prevailing wage scale requirements for the County of San Mateo FY 2012-13 Job Order Contracts for Mechanical Works with application throughout the County; and
- B) The publication of a Notice to Contractors twice in a local newspaper of general circulation published in the County; and
- C) The Director of Public Works to call for sealed bids to be received by Tuesday, October 9, 2012, at 2:30 p.m. in the office of the Clerk of the Board of Supervisors.

BACKGROUND:

A Job Order Contract (JOC) provides this Department the ability to continue performing major maintenance and renovation projects throughout the County in an efficient and cost effective manner.

Public Contract Code §20128.5 authorizes a Board of Supervisors to award individual annual contracts in amounts not to exceed \$4,400,000 for repair, remodeling, or other repetitive work to be done according to unit prices. The contracts may not be awarded for any new construction, or for design or contract drawings. The County's obligation to issue job orders under any JOC is limited to \$50,000 and, based on the contractor's performance, additional job orders may be issued up to the maximum aggregate \$4,400,000 currently allowed by law. This Board has taken action in prior years to approve JOCs - Mechanical Works.

DISCUSSION:

Federal agencies and counties in California use the JOC process to award multiple simultaneous contracts. The Department uses the JOC process primarily to perform capital and larger building maintenance projects through an expedited process.

In addition to General Construction JOCs, the Department has a specific need for mechanical and HVAC upgrades at various County facilities, such as the San Mateo Medical Center and Maguire Correctional Facility.

The bid documents call for up to three separate JOCs for Mechanical Works. The lowest responsible bidder on one contract shall be declared ineligible for the others.

County Counsel has reviewed and approved the Resolution as to form.

Approval of these actions contribute to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to execute major maintenance and renovation projects throughout all county facilities.

FISCAL IMPACT:

The JOC is a requirements contract. Specific job orders issued under the terms of an agreement will be funded through allocations made by work authorizations established for each job order. The various individual job orders will be funded through grants, bonds, departmental sources, and/or general funds.

There is no specific budget associated with the anticipated JOCs. In no case will the individual aggregate contract exceed \$4,400,000, nor be less than \$50,000 each.