



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** August 22, 2012  
**Board Meeting Date:** September 11, 2012  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
**Subject:** Amendments to the Core Service Agencies Agreements

**RECOMMENDATION:**

Adopt a Resolution authorizing amendments to the agreements for Coastside Hope increasing the amount by \$18,115 to \$240,429; El Concilio of San Mateo County by \$18,115 to \$441,099; North Peninsula Neighborhood Services Center by \$13,508 to \$426,536; Puente de la Costa Sur by \$18,318 to \$113,318; and Samaritan House by \$27,274 to \$381,997, to provide Community Development Block Grant funding and services for Fiscal Year 2012-13.

**BACKGROUND:**

On June 8, 2010, the Board adopted Resolution Number 070835, authorizing agreements with Coastside Hope, El Concilio of San Mateo County, North Peninsula Neighborhood Services Center and Samaritan House for the purpose of providing core services for the residents of San Mateo County and authorizing the Director of the Human Services Agency (HSA) or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provision. On June 17, 2010, the County Manager by Agreement Number 75100-10-C329 authorized Puente de la Costa Sur as an additional Core Service Agency. The Core Services Agency agreements were amended in 2011 to add additional funds and services for Fiscal Year (FY) 2011-12 as a result of Community Development Block Grant funding (CDBG) through a Memorandum of Understanding (MOU) with the Department of Housing (DOH).

**DISCUSSION:**

The Core Services augmentations are due to a MOU between DOH and HSA, which reduces the Samaritan House General Funds (replaced by CDBG funding) and

increases and distributes those funds to four other Core Services Agencies (\$95,330 increase) in order to make CDBG grant's administrative reporting easier.

The Contractors have assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the amendments to the agreements and the Resolution as to form and the Contractors meets insurance certification requirements.

Approval of these amendments contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing additional shelter, food and referral services to 9,000 homeless and low-income individuals of San Mateo County.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2011-12 Actual</b>	<b>FY 2012-13 Projected</b>
Number of additional individuals served as a result of these amendments.	N/A	9,000
Percent of eligible individuals receiving services.	N/A	89%

**FISCAL IMPACT:**

The term of the agreements remain the same July 1, 2010 through June 30, 2013. The FY 2012-13 Amendment amount of \$95,330 is 100% Net County Cost, which is offset with \$95,330 in CDBG funding to Samaritan House. Appropriations have been included in the FY 2012- 2013 tentatively Adopted Budget.