



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Health System



Date: July 27, 2012
Board Meeting Date: August 28, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Jean S. Fraser, Chief, Health System
Stephen Kaplan, Director, Behavioral Health and Recovery Services

Subject: Second Amendment to the Agreement with A&C Health Care Services, Inc.
doing business as Millbrae Manor

RECOMMENDATION:

Adopt a Resolution authorizing an amendment to the agreement with A&C Health Care Services, Inc. doing business as Millbrae Manor for the provision of residential board and care services, increasing the amount by \$190,750 to \$611,792.

BACKGROUND:

On July 13, 2010, your Board approved an agreement with Millbrae Manor to provide residential board and care services for mentally ill older adult clients for the term July 1, 2010 through June 30, 2013. Through that agreement Millbrae Manor provides twenty-five San Mateo County clients with two levels of service, the Step Down Level and the Augmented Services Level, for a maximum obligation of \$389,312. Under the B-1 Administrative Memorandum, the selection of providers for residential services for mental health clients is exempt from the Request for Proposals requirement.

On March 27, 2012, your Board approved an amendment to the agreement with Millbrae Manor increasing the number of beds from 25 to 32 and increasing the contract maximum by \$31,730 to a new maximum of \$421,042, with no change to the term of the agreement.

DISCUSSION:

The agreement with Millbrae Manor is being amended a second time to increase the Augmented Service Level to an Enhanced Augmented Service Level and increase the number of beds from 32 to 40. Millbrae Manor fills a unique need for client placements as a 45 bed facility that is able to manage some of our more medically complex and behaviorally challenging clients due to the level of staffing and the services not usually provided at board and care facilities. The contractor is responsive to the needs of our

clients, working very effectively with County staff in facilitating placements. This agreement is being amended to enhance and expand services provided by the contractor, enabling clients to be maintained in community based housing and facilitate client movement from more acute settings to permanent housing. Some of the services that will be provided are diabetes care, wound care, incontinence care and hospice care. The term of the agreement remains July 1, 2010 through June 30, 2013.

The amendment and Resolution have been reviewed and approved by County Counsel as to form.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Healthy Community through the provision of mental health rehabilitation services and long-term care treatment for seriously mentally ill San Mateo County residents. Behavioral Health and Recovery Services (BHRS) provides a range of services to consumers of mental health services in order for them to remain in the lowest possible level of care. The provision of residential board and care services is one established level of care. The services provided through this amended agreement contribute to this measure. It is anticipated that 91% of clients receiving services through this amended agreement shall rate services as good or better.

PERFORMANCE MEASURE(S):

Measure	FY 2011-12 Estimate	FY 2012-13 Projected
Minimum percentage of client survey respondents who shall rate services as good or better.	91%	91%

FISCAL IMPACT:

The term of the amended agreement remains July 1, 2010 through June 30, 2013. The agreement maximum is being increased by \$190,750 to a new maximum amount of \$611,792. Of the increase, sales tax through Realignment will fund \$171,674 and the Net County Cost will be \$19,076. Funds for these services are included in the BHRS FY 2012-13 Recommended Budget.