

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSAL (RFP) PROCESS, AND
AUTHORIZING THE SHERIFF OR HIS DESIGNEE TO EXECUTE AN AGREEMENT WITH
SUN RIDGE SYSTEMS, INC. FOR THE PURCHASE, INSTALLATION, TRAINING AND
SUPPORT FOR THE RECORDS INFORMATION MANAGEMENT SYSTEM SOFTWARE
SYSTEM FOR THE TERM OF AUGUST 13, 2012 THROUGH AUGUST 12, 2014 IN AN
AMOUNT NOT TO EXCEED \$694,041**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of
California, that

WHEREAS, The records management system currently used by the Sheriff's Office
originally installed in 2003 is no longer supported by the vendor and suffered a major failure
on August 9, 2012 ; and

WHEREAS, the current records management system does not allow for statistical
data recovery for analyzing criminal activity and trends or other functions that other systems
allow; and

WHEREAS, the County is desirous of retaining a qualified vendor that can provide
software installation, training and on-going support for a new records management system
immediately; and

WHEREAS, Sun Ridge Systems, Inc's Records Information Management System
software program is the ideal solution for the Sheriff's Office records management needs and
is already in place in the Sheriff's Office contract cities of San Carlos, Millbrae and Half Moon
Bay; and

WHEREAS, Sun Ridge Systems, Inc. is a company with over 100 customers in California, has a positive customer satisfaction record and over 26 years of product history ; and

WHEREAS, Ordinance Code Section 2.92.050 authorizes the Board of Supervisors to waive the Request for Proposals process in any situation where the Board determines that the best interest of the County would be served without the necessity of formal proposals; and

WHEREAS, in light of the foregoing, the Board has determined that it is in the best interest of the County to waive the RFP process and hereby does;

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors:

1. Waive the Request for Proposal process
2. Authorizes and directs the Sheriff or his designee to execute a contract with Sun Ridge Systems, Inc. for the purchase, installation, training, and support for the RIMS software system, in an amount not to exceed \$694,041 for the term of August 13, 2013 through August 12, 2014.
3. Execute Contract Amendments which modify the County's maximum financial obligation by no more than \$25,000 in aggregate, and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions