



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Human Services Agency



**Date:** June 21, 2012  
**Board Meeting Date:** July 10, 2012  
**Special Notice / Hearing:** None  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors

**From:** Beverly Beasley Johnson, J.D., Director, Human Services Agency

**Subject:** Amendment to the agreement with Shelter Network for Shelter Operation Services

**RECOMMENDATION:**

Adopt a Resolution authorizing:

- A) An amendment to the agreement with Shelter Network to provide shelter operation services, increasing the amount by \$270,409, for a total obligation of \$1,245,079; and
- B) The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current revised fiscal provisions.

**BACKGROUND:**

Shelter Network was founded in 1987, to provide a comprehensive and coordinated network of housing and social services for the homeless residents of the San Mateo County. Shelter Network provides emergency and transitional shelter assistance to San Mateo County homeless families and individuals at the following seven (7) shelter/program sites throughout the County: Family Crossroads/Daly City, First Step for Families/San Mateo, Maple Street/Redwood City, Vendome/San Mateo, Redwood Family House/Redwood City, Haven Family House/Menlo Park, and the Bridges Program/various locations, which provides longer-term housing support in scattered-site apartments and houses. Shelter Network also provides Case Management Services designed to help families and individuals to move to transitional housing or directly to permanent housing to become self-sufficient.

On June 8, 2010, the Board executed Resolution Number 070844, to provide shelter operation services, in the amount of \$974,670, for the term of July 1, 2010 through June 30, 2013.

**DISCUSSION:**

The Housing and Community Development Committee approved an allocation of \$270,409, to Shelter Network in order for Shelter Network to continue serving the homeless population of San Mateo County and continue the Rapid Re-Housing program. These funds, from the Community Development Block Grant (CDBG) and the Emergency Solution Grant (ESG), will be used to rapidly re-house shelter-based homeless individuals and families, and to provide ongoing case management services to ensure that participating clients remain permanently housed. Services will include outreach, individualized case management, housing search and placement, housing stabilization assistance, and direct financial assistance including security deposits and up to six months of rental subsidies to shelter-based homeless individuals and families.

County Counsel has reviewed and approved the agreement and Resolution as to form and the Contractor meets insurance certification requirements.

Approval of this amendment contributes to the Shared Vision 2025 outcome of a Prosperous Community by providing shelter services to homeless families and individuals of San Mateo County.

**PERFORMANCE MEASURE(S):**

Measure	FY 2012-13 Actual	FY 2012-13 Projected
Percent of homeless persons who receive ESG assistance to secure permanent housing.		70%
Percent of homeless persons who secure permanent housing and maintain housing after six (6) months.		75%
Percent of homeless persons who secure permanent housing and maintain housing after 12 months.		60%

**FISCAL IMPACT:**

The term of the agreement remains the same, July 1, 2010 through June 30, 2013. This amendment adds \$270,409, for a total obligation of \$1,245,079; which is funded 99% through ESG and 1% through CDBG. Appropriation has been included in the FY 2012-13 tentatively Adopted Budget. There is no Net County Cost.