



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Information Services Department



Date: June 8, 2012
Board Meeting Date: June 26, 2012
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: Reyna Farrales, Interim CIO/Director of Information Services Department

Subject: Amendment No. 1 to the agreement with Johnson Controls, Inc. (JCI) for Maintenance of the Cardkey Security System.

RECOMMENDATION:

Adopt a Resolution authorizing the:

- A. President of the Board to execute Amendment No.1 to the Maintenance Agreement with Johnson Controls, Inc. to provide maintenance of the Cardkey Security System, extending the term for one year to June 30, 2013, with the option to extend the Agreement for one additional year, and increasing the amount of the Agreement by \$842,126 for a total maximum obligation of \$1,497,568; and
- B. Chief Information Officer or her/his designee to execute amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BACKGROUND:

In 1998, the JCI Cardkey Security System was selected through an RFP process conducted by the Sheriff's Office to provide an increased level of security for County facilities. As part of the County's overall security plan, this system was initially installed in the Hall of Justice (HOJ) to provide a secure and safe environment for employees and visitors of the HOJ. The JCI Cardkey Security System provides secure access for the County by allowing only authorized personnel access. In addition, all cardkey activity is stored in a database for auditing purposes. This JCI system has since been expanded to include most County facilities. Commensurate with the expansion of the system to all County facilities has been the establishment of several, disparate agreements with JCI. In 2009, those agreements were consolidated into a single Master Agreement which standardized maintenance and service levels on all JCI software and hardware.

DISCUSSION:

With the upcoming occupancy of the Circle Star building and a new jail in the planning

stages, the County is reviewing the status of the cardkey and security systems and will be conducting a Request For Proposals (RFP) in the coming year to ensure we are continuing to use the best products and services for providing security for County properties and personnel. An RFP will take a number of months to complete and should a new vendor be selected, there will be a need for a transition of services; this amendment will allow those processes to complete without an interruption of service.

With the consolidation of agreements in 2009, the Information Services Department (ISD) and County Manager’s Office (CMO) staff negotiated a reduced maintenance and support cost with JCI resulting in a 19.5% annual discount over the life of the three-year Agreement. This amendment will further consolidate the County’s maintenance agreements to include the Sheriff’s correctional facilities sites. For the period of this amendment, JCI is providing a 15% discount. Realizing the JCI install base is proprietary and can only be supported by JCI and, considering JCI has agreed to continue a discount in support and maintenance costs without an in kind reduction in service, ISD recommends that your Board execute this Amendment with JCI to continue to provide maintenance and support during the RFP process, as well as the transition phase if needed.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Amendment as to form.

Approval of this Amendment contributes to the Shared Vision 2025 outcome of a Collaborative Community because it will continue to provide cardkey services to all County Departments and secure County facilities.

PERFORMANCE MEASURE(S):

Measure	FY 2010-11 Actual	FY 2011-12 Projected
Cardkey System Availability	99.8%	99.8%
Major Cardkey Outages	0	0

FISCAL IMPACT:

The term of the amended Agreement is from July 1, 2009 to June 30, 2013, with an option to extend the Agreement for an additional year. The total maximum fiscal obligation under this Agreement is \$1,497,568, which is an increase of \$842,126 to include the Sheriff’s correctional facilities, a one-year extension and an option for an additional year. There is a 5 percent increase in maintenance fees. Funds for this Agreement are included in ISD’s FY 2012-13 Recommended Budget, and future years’ costs will be included in future recommended budgets.